

Town of
ORFORD
New Hampshire



Annual Report

For the Year Ending December 31, 2019

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ORFORD TOWN OFFICIALS

Elected by nonpartisan ballot on Town Meeting Day

MODERATOR

Harry Pease	353-9080	2018 to 2020	2-year term
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SELECTBOARD

Tom Steketee	353-4424	2019 to 2022	3-year term
John Adams	353-9201	2018 to 2021	3-year term
Fred Kidder II	359-2028	2019 to 2020	1-year term

TREASURER

Nancy Murphy	353-9029	2019 to 2022	3-year term
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SUPERVISORS OF THE CHECKLIST

Sarah Putnam	353-9636	2018 to 2024	6-year term
Brenda Smith	353-8114	2016 to 2022	6-year term
Jane Hebb	353-4496	2014 to 2020	6-year term

TAX COLLECTOR

Deborah Hadlock	353-4404	2017 to 2020	3-year term
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TOWN CLERK

Deborah Hadlock	353-4404	2017 to 2020	3-year term
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PLANNING BOARD

Mark Marsh	359-4633	2019 to 2022	3-year term
Terry Straight	728-7569	2019 to 2022	3-year term
Harry Osmer	353-2188	2018 to 2021	3-year term
Terry Martin	353- 9830	2018 to 2021	3-year term
Deborah McGoff	353-4835	2017 to 2020	3-year term
Tom Thomson	353-4488	2017 to 2020	3-year term

Nominated and Elected from the floor on Town Meeting Day

OVERSEERS OF PUBLIC WELFARE

Selectboard	353-4889	2019 to 2020	1-year term
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FENCE VIEWERS

P. Chase Kling	353-	2019 to 2020	1-year term
Dennis Streeter	353-	2019 to 2020	1-year term

HEALTH OFFICER

Faith Knapp	353-4333	2019 to 2020	1-year term
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SEXTON

Cemetery Commission

2019 to 2020

1-year term

BUDGET ADVISORY COMMITTEE

Tom Thomson	353-4488	2019 to 2020	1-year term
Robert Palifka	353-9367	2019 to 2020	1-year term
Ruth Hook	353-4855	2019 to 2020	1-year term
Lawrence Hibbard	359-8282	2019 to 2020	1-year term
William Paxton	353-4389	2019 to 2020	1-year term
Tim Surprenant	353-2183	2019 to 2020	1-year term

ORFORD FREE LIBRARY TRUSTEES

Stacey King	353-9055	2020 to 2022	2-year term
Carol Boynton	353-4874	2018 to 2021	3-year term
Susan Kling	353-9166	2017 to 2020	3-year term

ORFORD SOCIAL LIBRARY

Gail Keefer	353-4424	2019 to 2022	3-year term
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PARKS & PLAYGROUNDS

Lawrence Hibbard	353-4841	2019 to 2022	3-year term
Craig Pelletier	353-9409	2018 to 2021	3-year term
David Smith	353-4585	2019 to 2021	2-year term
J.J. Hebb	353-8125	2017 to 2020	3-year term
Robb Day	353-4140	2018 to 2020	2-year term

TRUSTEES OF TRUST FUNDS

Seth Carter	353-9222	2019 to 2022	3-year term
Joe Davis	353-9725	2018 to 2021	3-year term
Mark Blanchard	353-9873	2017 to 2020	3-year term

CEMETERY COMMISSION

		2020 to 2022	2-year term
Brenda Smith	353-8114	2018 to 2021	3-year term
Paul Messer, Sr.	353-4883	2017 to 2020	3-year term

Appointed by the Selectboard

AUDITOR

Roberts & Greene		2019 to 2020	1-year term
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FIRE CHIEF

Terry Straight	353-4629	2019 to 2020	1-year term
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POLICE CHIEF

Jason Bachus	353-4252	2019 to 2020	1-year term
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ROAD AGENT

Terry Straight	353-4629	2019 to 2020	1-year term
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EMERGENCY MANAGEMENT DIRECTOR

Michael Gilbert	353-9621	2019 to 2020	1-year term
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DEPUTY MODERATOR

Anne Duncan Cooley	353-2139	2019 to 2020	1-year term
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DEPUTY TREASURER

Peter Dooley	353-4887	2019 to 2020	1-year term
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NILES FUND COMMITTEE

David Coker	353-4104	2019 to 2020	1-year term
Sheila Conley	353-4353	2019 to 2020	1-year term
Melinda Ricker	353-9099	2019 to 2020	1-year term
Ann Green	353-4150	2019 to 2020	1-year term
Ruth Hook	353-4855	2019 to 2020	1-year term

CONSERVATION COMMISSION

Ted Cooley	353-2139	2019 to 2022	3-year term
Tom Bubolz	353-4303	2019 to 2022	3-year term
Carl Schmidt	353-9307	2019 to 2022	3-year term
Harrison Pease	353-9080	2018 to 2021	3-year term
Craig Putnam	353-9636	2018 to 2021	3-year term
John Miller	353-4877	2018 to 2020	3-year term
Jeff MacQueen	353-4232	2018 to 2020	3-year term

Alternates

Diane Gildersleeve	353-9759	2019 to 2022	3-year term
Paul Goundrey	353-9813	2018 to 2021	3-year term
Emily Bryant	353-9033	2018 to 2021	3-year term
Fran Plaisted	353-4601	2018 to 2021	3-year term
Carl Cassel	353-4434	2018 to 2020	3-year term

TREE WARDEN

Bill Wilson

353-9414

2019 to 2020

1-year term

ZONING BOARD OF ADJUSTMENT FOR FLOOD PLAINS

Paul Messer, Sr.	353-4883	2017 to 2020	3-year Term
Peter Dooley	353-4887	2017 to 2020	3-year Term
Esther Dobbins Marsh	353-9007	2017 to 2020	3-year Term
Shawn Washburn	353-4207	2017 to 2020	3-year Term

INSPECTORS OF ELECTION

Marion Spottswood	353-4423	2018 to 2020	2-year term
Betty Messer	353-4883	2018 to 2020	2-year term
Judith Parker	353-4882	2018 to 2020	2-year term
Patricia Buck	353-9268	2018 to 2020	2-year term

ENERGY COMMITTEE

Jordon Sutherland	353-	2019 to 2022	3-year term
John Miller	353-4877	2019 to 2022	3-year term
David Smith	353-4585	2019 to 2022	3-year term
Ted Cooley	353-2139	2019 to 2021	2-year term
Robb Day	353-4140	2019 to 2021	2-year term
Emily Bryant	353-9033	2019 to 2020	1-year term
Mark Blanchard	353-9873	2019 to 2020	1-year term

2019 SELECTBOARD REPORT

Man-power shortages of trained, experienced, licensed persons in the Upper Valley affected the Highway Department's ability to get the job done. For most of the year we were short either a qualified Road Agent or a road crewmember. The search continued all year using newspapers, on-line advertising and word of mouth networking techniques and even "poaching" attempts were made looking for qualified individuals with Commercial Driver License (CDL) to drive our big trucks. Unfortunately, many organizations were also looking for CDL licensed drivers, offering hourly pay premiums, to pay schooling costs and to send candidates to school on company time. As a short-term remedy the Selectboard appointed themselves Road Agent to carry out the planning and administrative side and hired John Berryman, a retired State of Maine department of Highways Supervisor as a seasonal part-time administrative assistant so that those on the crew, Ted Nutter and Kevin Sawyer, could concentrate on road repairs.

In the Fall, FEMA reimbursed us for most of the money that they had committed to as a result of rainstorms in 2017. This money was deposited back into the Capital Reserve Fund (CRF) for Bridges and Roads (balance is now \$379,306) or the general fund depending on where it was originally taken from. It now appears that the town Road #100 culvert replacement will go forward this summer

The Selectboard tackled other administrative tasks. Creating, revising and approving policies:

Audio Recording of Selectboard Meetings policy

Cash Management Policy

Meeting notices, agenda & minutes postings policy

Security Camera policy

Smoke Free policy (revised)

Tree Removal Policy (revised)

Vehicle-Equipment use policy

Highway Personal Protection policy

Highway Vehicle Maintenance policy

Highway Winter Inclement weather policy

Taser Weapon Policy

Body Worn Camera policy

Use of Town Property policy

These policies and other Town information is posted to our website: orfordnh.us

The 2020 budget increase reflects the start of the Highway Department upgrades to equipment and space allocations to meet safety law requirements. Primex, our insurance carrier, held a courtesy safety-walk around and found many deficiencies which need to be promptly addressed. The Selectboard determined that one way to start to meet some of these needs was to enlarge the current town garage. While the addition of an extension on the north side with concrete floor (Warrant article #4) is a start additional funds will be utilized from the CRF for Buildings to correct other deficiencies in the existing building.

Selectboard: John Adams, Tom Steketee, Fred Kidder III

**TOWN OF ORFORD
STATE OF NEW HAMPSHIRE
ANNUAL TOWN MEETING
March 12, 2019**

The Polls were opened at 4:00p.m. The ballots were counted (282 Plus 62 absentees)
The voting began for the Town Offices. Ballots will be accepted until at least 9:00p.m.

The Annual Town Meeting for the Town of Orford was called to order at 7:00p.m.by
Moderator Harrison Pease.

John O'Brien asked that we all rise for the pledge of Allegiance. He thanked all the
Veterans for their service.

John Adams the Selectboard Chairman introduced this past year new employees,
Administrative Assistant Esther Dobbins-Marsh, Police Chief Jason Bachus, and Road
Agent Kevin Sawyer.

Moderator Harrison Pease introduced Anne Duncan-Cooley as his new Assistant
Moderator.

Selectboard member David Smith spoke of former Selectman Gerald Pease who passed
away this year and asked for a moment of silence.

Moderator Harrison Pease reminded people that you have to be a registered voter on the
checklist in order to vote, he also highlighted the procedures printed in the annual report
and called on speakers to be courteous and civil.

ARTICLE 1.

To choose all necessary Town Officers. The polls will be open from four o'clock in the
afternoon and will close no earlier than nine o'clock in the evening for you to cast your
ballot for the following officers:

Selectboard Member	3 Year Term
Selectboard Member	1 Year Term
Treasurer	3 Year Term
Planning Board	3 Year Term
Planning Board	3 Year Term

ARTICLE 2.

To see if the Town will vote to raise and appropriate the sum of one million, five
thousand two hundred forty-nine dollars (\$1,005,249) for general municipal operations.
(Majority vote required.)

GENERAL GOVERNMENT

Executive	\$ 87,200
Election & Registration	30,054
Financial Administration	63,312
Revaluation of Property	24,320
Legal Expenses	10,500
Engineering Expenses	4,500
Planning Board	7,680
General Government Buildings	15,550
Cemeteries	21,695
Insurance	26,561

Regional Association	1,698
Contingency Fund	5,000
PUBLIC SAFETY	
Police	\$ 155,454
Ambulance	54,428
Fire Department	85,750
Emergency Management	800
HIGHWAYS AND BRIDGES	
Highways	\$ 296,326
Street Lighting	9,000
SANITATION	
Solid Waste Disposal	\$ 8,700
Land Fill Closure	4,900
HEALTH	
Animal Control	\$ 600
WELFARE	
Direct Assistance	\$ 5,000
CULTURE AND RECREATION	
Parks and Playgrounds	\$ 25,971
Libraries	49,000
Patriotic Purposes	850
CONSERVATION COMMISSION	\$ 1,900
IMPROVEMENTS OTHER THAN BUILDINGS	
Maintenance of Community Field	8,500

After some discussion the article was passed by voice vote.

ARTICLE 3.

To see if the Town will vote to raise and appropriate the sum of two hundred forty-three thousand six hundred dollars (\$243,600) for payments into the following Capital Reserve Funds as follows:

Bridges & Roads CRF (1989)	\$103,000
Heavy Equip. Maint. CRF (2003)	\$ 6,000
Fire Trucks CRF (1989)	\$ 39,000
Fire Dept. Equip. CRF (2015)	\$ 25,000
Grader CRF (1983)	\$ 6,000
Highway Dept. Trucks CRF (1983)	\$ 30,000
Backhoe/Loader CRF (1983)	\$ 7,500
Police Cruiser CRF (1978)	\$ 6,000
Town Buildings CRF (1991)	\$ 16,400
Cemetery Mower/Bldg CRF (2014)	\$ 1,200
Fire Dept. Major Repair/Maint. (2017)	\$ 3,500

Bob Palifka made a motion to add \$18,000 to the budget, \$6,500 added to the Highway Dept. Trucks and \$11,500 added to the Backhoe/Loader. This was 2nd by Chuck Otto.

The Amended Article will now read as To see if the Town will vote to raise and appropriate the sum of two hundred sixty one thousand six hundred dollars (\$261,600) for payments into the Capital Reserve Funds. With the change to; Highway Dept. Trucks \$36,500 and Backhoe/Loader \$19,000

The Amended Article was passed by a show of hands 96 Yes to 54 No.

ARTICLE 4.

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) for the purpose of constructing a permanent structure near the highway garage to house the grader and other town equipment.

Mark Blanchard made a motion to make the article non-lapsing. Seconded by Sylvia Paxton. The Change was approved by voice vote.

The Article will now read

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) for the purpose of constructing a permanent structure near the highway garage

To house the grader and other town equipment. This would be non-lapsing appropriation.

After a brief discussion. The Article was passed by voice vote.

ARTICLE 5.

To see if the Town will vote to combine the offices of Town Clerk and Tax Collector thereby creating a new office of Town Clerk/Tax Collector, to be held by one individual and to be elected for a three-year term. This office will be compensated by a salary set each year by the Town Meeting. If this article is approved, the Town shall at the 2020 Town Meeting elect one individual to hold this office for a three-year term.

Ann Green made a motion that this Article be passed over, seconded by Mark Marsh. The Article was passed over by voice vote.

ARTICLE 6.

To see if the town will vote to raise and appropriate one thousand five hundred dollars (\$1,500) for the police body camera system consisting of a body-worn camera (Axon Body 3 or equivalent) with full warranty, repair, and replacement coverage. A five-year contract is required. In future years \$543 per year for secure storage data system and camera output storage will be included in the Police Department operating budget.

After much discussion, Jolene Vogeliien made a motion to have the warrant article to read as;

To see if the town will vote to raise and appropriate \$6,500 for police equipment, including the police body camera system consisting of a body-worn camera(s). This was second by Faith Knapp, the amended article passed by voice vote.

ARTICLE 7.

To see if the Town will vote to raise and appropriate the sum of seven thousand dollars (\$7,000) to contract road-side mowing, for a maximum of two passes per side.

The motion was made by Nancy Murphy and seconded by Mark Marsh. The article passed by voice vote.

ARTICLE 8.

To see if the Town will vote to appropriate the sum of up to eleven thousand Dollars (\$11,000) for the purchase of a new or used Gator, or equivalent vehicle, with dump body to be used by the Cemetery Commission with said funds to come from the Cemetery Mover/Bldg. Capital Reserve Fund.

The motion was made by Paul Messer and seconded by Terry Martin. The article was passed by voice vote.

The Ballot Box was closed at 9:15 p.m. The Supervisors of the Checklist and ballot Clerks proceeded to count the ballots for the elected Town Officers.

ARTICLE 9.

To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be deposited into the Tree Care and Replenishment Expendable Trust Fund.

The motion was made by Chuck Otto and seconded by Roger Hadlock. The article was passed by voice vote.

ARTICLE 10.

To see if the Town will vote to raise and appropriate twelve thousand nine hundred twenty-nine dollars (\$12,929) for the following requests for appropriations:

Visiting Nurse Alliance \$7,000
Grafton County Senior Citizen's \$2,000
Rivendell Trails Association \$450
Tri-County CAP \$1,000
Public Health of the Upper Valley \$929
West Central Behavioral Health \$1,200
Ammonoosuc Community Health Services \$350

Terry Martin made a correction to Public Health of the Upper Valley, This article should read as Public Health Council of the Upper Valley. The word Council was left out.

The motion was made by Sylvia Paxton and seconded by Mark Marsh. The article passed by voice vote.

ARTICLE 11.

To see if the Town will vote to raise and appropriate the sum of fifteen hundred dollars (\$1,500) to participate in the Upper Valley Lake Sunapee Regional Planning Commission household hazardous waste collection. A boxholder to be mailed and dates posted on the Orford List Serve.

The motion was made by Bob Palifka and seconded by Paul Perry. The article passed by voice vote.

ARTICLE 12.

To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit. If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged, or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28

The motion was made by John O'Brien and seconded by Mark Marsh. The article passed by voice vote.

ARTICLE 13.

To see if the Town will vote to change the title of the Town Buildings Capital Reserve Fund, originally established in 1991 as "the Orfordville Town Buildings Capital Reserve Fund", to the "Town Buildings Maintenance Capital Reserve Fund" and to name the Selectmen as agents to expend from this fund for upkeep and repair in any town-owned building. A 2/3 majority vote is required.

The motion was made by Mark Blanchard and seconded by Roger Hadlock. The article passed by voice vote.

ARTICLE 14.

To see if the Town will vote to appropriate one hundred thirty eight thousand, seven hundred fifty dollars (\$138,750.00) to be added to the Bridges and Roads Capital Reserve Fund, with said funds to come from the unassigned fund balance. This represents 75% of the Capital Reserve funds used for the two 2017 storms to be refunded by FEMA.

The motion was made by Nancy Murphy and seconded by Mark Marsh. The article passed by voice vote.

ARTICLE 15.

To see if the Town will vote to raise and appropriate the sum of one dollar (\$1.00) for reconstruction of Archertown Hill Road from approximately High Bridge Road to 247 Archertown Road. This will be a non-lapsing appropriation per RSA 32:7, VI

The Article was amended by John Adams to: To see if the Town will vote to appropriate the sum of twenty five thousand dollars (\$25,000) originally approved as part of Article 6 at the Orford Town meeting March 16, 2017 for reconstruction of Archertown Hill Road from approximately High Bridge Road to 247 Archertown Road for an Engineering Study for the above reconstruction project. This will be a non-lapsing appropriation, for 5 years, per RSA 32:7, VI.

The motion was made by Cathy Eastburn and seconded by Forrest Aldrich. The article passed by voice vote.

ARTICLE 16.

To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

There were none made.

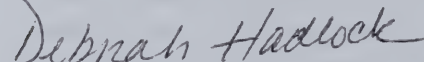
ARTICLE 17.

To transact any other business that may legally come before said meeting.

There being no further business to discuss or vote on, the Moderator thanked everyone for attending.

This meeting was adjourned at 10:45pm.

Respectfully submitted,


Deborah Hadlock
Town Clerk

Moderator's 2020 Orford Town Meeting Procedures

Harrison Pease, Orford Town Moderator

Speaking

- Please wait to be recognized by the Moderator before speaking.
- Speakers must be registered voters in the Town of Orford. Others can be recognized by the Moderator to speak if the voters agree.
- Please go to the microphone to speak so that everyone can hear you.
- Please state your name the first time you speak.
- Please limit comments to no more than 5 minutes so that everyone who wishes to speak has a chance to do so.
- Please add to previous comments, but do not just repeat what has already been said.
- The Moderator will recognize those who have not spoken on an article before recognizing anyone who has already spoken.
- A motion to “Call the Question” cuts off debate. If the motion is seconded, it will be voted on immediately. It is not debatable. Majority vote will decide.
- It's okay to disagree, but please be respectful of other people and their opinions.

Motions

- All motions must be moved and seconded before discussion begins.
- One motion or amendment at a time please to avoid confusion.
- A “Motion to Reconsider” any previous vote on an article can occur at any time after the first vote was taken.
- A “Motion to Restrict Reconsideration” of any previous vote on an article can be made at any time after the first vote was taken (RSA 40:10).
- If you believe the Moderator has erred in terms of procedure, you may request a “Point of Order” and the voters will decide. A majority vote is required to overrule the Moderator (RSA 40:4).

Voting

- To vote, you must be a registered voter in the Town of Orford, not just a resident.
- Any article may be voted by paper ballot if 5 registered voters make a request in writing to the Moderator prior to the vote (RSA 40:4-a).
- When any vote, other than by ballot, declared by the Moderator is questioned by 7 or more of the voters present, orally or in writing, the vote shall be retaken by paper ballot immediately and before any other business is begun (RSA 40:4-b).
- Without objection, these procedures are for the 2020 Orford Town Meeting. These procedures may be altered by the voters at the meeting by majority vote (RSA 40:4).

**TOWN OF ORFORD
STATE OF NEW HAMPSHIRE**

**PROPOSED
ANNUAL TOWN MEETING WARRANT**

2020

TO THE INHABITANTS OF THE TOWN OF ORFORD, County of Grafton, in said state, qualified to vote on Town Affairs:

You are hereby notified to meet at the Rivendell Academy Gymnasium in said Orford on Tuesday the 10th of March next at seven o'clock in the evening to act on the following subjects:

ARTICLE 1

To choose all necessary Town Officers. The polls will be open from four o'clock in the afternoon and will close no earlier than nine o'clock in the evening for you to cast your ballot for the following officers:

Moderator	2-Year Term
Selectboard Member	3-Year Term
Supervisor of the Check list	6-Year Term
Tax Collector	3-Year Term
Town Clerk	3-Year Term
Planning Board	3-Year Term
Planning Board	3-Year Term

ARTICLE 2

To see if the Town will vote to raise and appropriate the sum of one million, one hundred sixty-five thousand, four hundred fifty-one dollars (\$1,165,451) for general municipal operations. *The majority of the Selectboard recommend this article.* (Majority vote required)

GENERAL GOVERNMENT

Executive	\$ 90,090
Election & Registration	38,270
Financial Administration	65,148
Revaluation of Property	24,320
Legal Expenses	12,750
Engineering Expenses	5,000
Planning Board	7,680
General Government Buildings	14,100
Cemeteries	23,455
Insurance	29,067
Regional Association	1,720
Contingency Fund	5,000

PUBLIC SAFETY

Police	\$ 143,360
Ambulance	54,484
Dispatch	22,000
Fire Department	79,078
Emergency Management	800

HIGHWAYS AND BRIDGES

Highways	\$ 421,115
Street Lighting	9,200

SANITATION

Solid Waste Disposal	\$ 8,600
Land Fill Closure	0

HEALTH

Animal Control	\$ 500
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WELFARE

Direct Assistance	\$ 5,000
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CULTURE AND RECREATION

Parks and Playgrounds	\$ 40,512
Libraries	50,402
Patriotic Purposes	1,450

CONSERVATION COMMISSION

\$ 2,150

IMPROVEMENTS OTHER THAN BUILDINGS

Maintenance of Community Field Appropriation	10,200
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ARTICLE 3

To see if the Town will vote to raise and appropriate the sum of two hundred seventy-six thousand, seven hundred dollars (\$276,700) for payments into the following Capital Reserve Funds. *The majority of the Selectboard recommend this article.* (Majority vote required)

Bridges and Roads CRF (1989)	\$146,000
Heavy Equipment Maint. (2003)	6,500
Fire Trucks CRF (1989)	20,000
Fire Dept. Equipment CRF (2015)	26,500
Fire Dept. Major Repair/Maint. (2017)	3,500
Grader CRF (1983)	6,000
Highway Dept. Trucks CRF (1983)	17,500
Backhoe/Loader CRF (1983)	19,500
Police Cruiser CRF (1978)	12,000
Town Building CRF (1991)	17,000
Cemetery Mower/Bldg. CRF (1992/2015)	1,200
Tree Care & Replacement CRF	1,000

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum twenty-five thousand dollars (\$25,000) for the purpose of expanding the highway garage to be used to address safety issues identified in the Primex audit report. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI. *The majority of the Selectboard recommend this article.* (Majority vote required)

ARTICLE 5

To see if the town will vote to raise and appropriate the sum of five thousand eight hundred dollars (\$5,800) for the purpose of purchasing two Evolis XL or equivalent, solar powered Radar Speed Signs. *The majority of the Selectboard recommend this article.* (Majority vote required)

ARTICLE 6

To see if the town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the Highway Department Trucks Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. *The majority of the Selectboard recommend this article.* (Majority vote required)

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of fifteen hundred dollars (\$1,500) to participate in the Upper Valley Lake Sunapee Regional Planning Commission household hazardous waste collection, including one scheduled date in Piermont, NH. A boxholder to be mailed and dates posted on the Orford List Serve. *The majority of the Selectboard recommend this article.* (Majority vote required)

ARTICLE 8

To see if the Town will vote to raise and appropriate fifteen thousand four hundred eighty-two dollars (\$15,482) for the following requests for appropriations:

Visiting Nurse Alliance \$7,000
Grafton County Senior Citizen's \$2,000
Rivendell Rec Department \$1,500
West Central Behavioral Health \$1,400
Tri-County CAP \$1,000
Public Health of the Upper Valley \$932
CASA \$500
Rivendell Trails Association \$450
Ammonoosuc Community Health Services \$350
WISE \$350

The majority of the Selectboard recommend this article. (Majority vote required)

ARTICLE 9

To see if the Town will vote to amend the provisions of RSA 72:35, 1-a to read as follows: The optional tax credit for service-related total disability shall be in the amount of \$4,000. The optional tax credit for service-related total disability shall replace the standard tax credit in its entirety and shall not be in addition thereto.

The majority of the Selectboard recommend this article. (Majority vote required)

ARTICLE 10

To see if the town will vote to establish a Police Department Major Equipment & Database Update Expense Capital Reserve Fund under the provisions of RSA 35:1 for Police Department updates or repairs to major systems related to safety, recording or documentation including necessary databases, and software updates, and to raise and appropriate the sum of seven thousand dollars (\$7,000) to be placed in this fund. Further to name the Selectboard as agents to expend from said fund. *The majority of the Selectboard recommend this article.* (Majority vote required)

ARTICLE 11

To see if the Town will vote to raise and appropriate two hundred thousand dollars (\$200,000) to purchase a new rescue truck with a Ford F550 super duty, or equivalent, 4X4, 4-door cabin chassis with a rescue body on it, including an extended seven-year warranty, and to authorize the withdrawal of up to two hundred thousand dollars (\$200,000) from the Town of Orford/Fire Trucks Capital Reserve Fund. Authorization is also given to the selectmen to dispose of the current 1997 rescue truck with the proceeds

to be applied to the purchase price and reduce the amount to be withdrawn from the Town of Orford/Fire Trucks Capital Reserve Fund. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI. *The majority of the Selectboard recommend this appropriation.* (Majority vote required)

ARTICLE 12

To see if the Town will vote to raise and appropriate forty thousand dollars (\$40,000) to purchase a UTV which would include a Fire/ Rescue skid unit and tracks, along with purchase of an enclosed trailer for storage and transport of the unit, including a two-year maintenance warranty, and to authorize the withdrawal of up to forty thousand dollars (\$40,000) from the Town of Orford/Fire Trucks Capital Reserve Fund.

This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI. *The majority of the Selectboard recommend this appropriation.* (Majority vote required)

ARTICLE 13

To see if the Town will vote to authorize the selectmen to dispose of the current 1991 fire truck with the proceeds to go into the general fund. *The majority of the Selectboard recommend this article.* (Majority vote required)

ARTICLE 14

To see if the Town will vote to appropriate twenty-five thousand dollars (\$25,000) to be added to the Town of Orford Bridges and Roads Capital Reserve Fund, with said funds to come from the unassigned fund balance. This represent funds received from FEMA in 2019. *The majority of the Selectboard recommend this article.* (Majority vote required)

ARTICLE 15 - Petition Article

To see if the town, pursuant to RSA 231:62, shall elect by ballot, a Town Road Agent and if approved by the Town Voters this position will appear on next year's 2021 Town Official Ballot for a term of one year.

ARTICLE 16

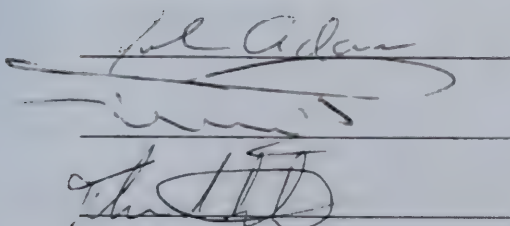
To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

ARTICLE 17

To transact any other business that may legally come before said meeting.

Given under our hand and seal at Orford the 11th day of February in the year two thousand and twenty.

We, the undersigned Selectboard for the Town of Orford, do hereby certify that on or before February 20, 2020, a copy of the warrant was posted at the Orford Post Office and at the Orford Town Office, these being two public places within the Town of Orford, as prescribed in RSA 39 and RSA 669:2.



John Adams

Fred Kidder II

Tom Steketee

TOWN OF ORFORD, SELECTBOARD

Orford Budget Advisory Committee

(Orford Budget Advisory Committee Reviewed 2020 Budget at the end of 2019)

The Town of Orford Budget Advisory Committee jointly convened on more than six (6) occasions with the Selectboard. Six (6) of the Committee Voting Members, along with Ken Wiren and Jordon Sutherlin who the Selectboard approved without voting power, were present to discuss the Warrant Articles below. As the committee was not originally involved with the Selectboard meetings with Department Heads, we had to ask more than once for spec sheets or supporting documentation when a department wanted to purchase new equipment and did some of our own research using Annual Town Reports before we could make an informed decision.

The Committee discussed with the Selectboard, their concern of purchasing a New Highway Truck when the current truck had only 62,654 miles and was run only 3,404 miles as of the end December 2019. The proposed replacement truck, 26000 GVW, is smaller than the current truck, 32000 GVW. The Selectboard looked into the proposed smaller truck and voted to remove the Warrant Article. The Orford Budget Advisory Committee was very concerned of the many projects of Orford's Infrastructure in Need.

Orford Infrastructure Projects in "Need"

- # 1: Archertown Bridge replacement over Jacob's Brook slated for 2021
- # 2: Road 100, culvert or Bridge replacement – FEMA
- # 3: Quinttown Road twin 36" culverts replacement – FEMA
- # 4: Mousley Road & Brook 9 ft. metal culvert – FEMA
- # 5: Sawyer Brook rebuild head wall on culvert – FEMA
- # 6: High Bridge Road bridge
- # 7: River Road paving
- # 8: Sand Pit Reclamation plan
- # 9: Beaver bog on Orfordville Road
- #10: Archertown Hill Road Reconstruction
- #11: Up-grade Town Garage violations per Primex Report – town insurance
- #12: 20 town culverts scheduled to be replaced in 2020

The Committee discussed with the Selectboard, their concern of the original Article 4 proposing a \$600,000 Bond to rebuild Archertown Hill Road. After reviewing the list of road projects that existed prior to and after the 2017 storm event, the Committee felt that until we addressed the outstanding projects, the town should not start another project without completing those first. We were presented with a guesstimate that if the Bond was 2% at 25 years, the cost would be an additional \$145,000, otherwise \$35,000 - \$45,000 yearly payments. We took into account that Archertown Bridge over Jacobs Brook is slated for replacement in 2021. The Town would need to fund 20% - \$240,000 of the estimated \$1,200,000 cost, the State of NH will fund 80% - \$960,000. At the start of construction, the State fronts 50%-\$480,000. The Town would have to fund the other 50%-\$480,000 (short term, the only hitch is if the State has the funds) for a total of \$760,000. Payments between the possibility of 2 Bonds would be between \$63,500 - \$90,500 a year based on 25 years. Suggested was the town needed to study ways to fund this project without a bond. Without any information on what the interest or terms of a Bond, and no bids requested to get a true picture of the cost, the majority of the Committee would NOT support this article. We took a vote and **2 were in Favor, 4 Oppose**. After the Bond Public Hearing, the Selectboard removed this article.

Warrant Articles:

Article 2: 6 Favor, 0 Oppose \$1,165,451 General Municipal Operations **Passed**

Comments: As we were not presented with this Warrant Article, we used the total from the Budget Worksheet that was presented with the option that if there was a change, we would vote on this article again.

- Article 3: 6 Favor, 0 Oppose** \$276,700 Capital Reserve Funds **Passed**
Comments: The 6 in Favor vote is based on the Committee's recommendation to the Selectboard that Highway Dept Trucks CRF be reduced from \$37,500 to \$500, increase Bridges and Roads CRF from \$104,000 by \$37,000 for a total of \$143,000. Reason for transferring monies, there is currently enough money in the Highway Dept. Truck CRF to purchase a new truck in the future and the Town is looking at least 12 outstanding Infrastructure Projects.
1/16/2020 Selectboard REVISED Article. Increased Roads & Bridges \$40,000, Decreased Fire Trucks \$20,000 & Highway Trucks \$20,000.
- Article 4: 6 Favor, 0 Oppose** \$25,000 Highway Garage **Passed**
- Article 5: 3 Favor, 3 Oppose** \$5,800 PD Radar Speed Signs **Tied**
Comment: This item should be purchased with Grant Monies like Piermont did with their radar speed sign that Orford borrowed this past summer.
- Article 6: 6 Favor, 0 Oppose** \$10,000 Deposit to Hwy Truck CRF **Passed**
- Article 7: 6 Favor, 0 Oppose** \$1,500 Hazardous waste collection **Passed**
- Article 8: 6 Favor, 0 Oppose** \$15,482 Charitable requests **Passed**
- Article 9: 6 Favor, 0 Oppose** \$4,000 Service-related Disability tax credit **Passed**
- Article 10: 6 Favor, 0 Oppose** \$7,000 Est. PD Major Equip/ Database CRF **Passed**
Comment: The Town is looking at a major cost in the next couple of years from Hanover Dispatch for new record management software package. Currently the cost is unknown other than it could be at least \$22,000 or more. What is missing from this Article is a cap of how much should be set aside after the impact of the cost for the software upgrade.
- Article 11: 3 Favor, 3 Oppose** \$200,000 FD Rescue Truck **Tied**
Comments: In 2017, the Town established a new FD Major Repair/Maintenance CRF capped at \$50,000 which moved the Scheduled Replacement for Fire Trucks from 20 years to 30 years, which was proposed by the Fire Chief and the Selectboard supported. The Current Rescue is scheduled for 2028. When the Selectboard was asked why early replacement, there was no answer. Another concern was that purchasing any new major equipment should be put off until we address the Town's Infrastructure Project list.
- Article 12: 2 Favor, 4 Oppose** \$40,000 FD Trailer/Rescue Skid **Did Not Pass**
Comments: This article creates NEW apparatus to the FD. As for Fire Dept. rescues, 2019- currently unknown, 2016-2018 – only one (1) rescue per year, 2015 – four (4) rescues, 2013-2014 – no rescues. The towns of Hanover, Lebanon, Thetford and Fish and Game has similar equipment. When Fish and Game arrives, they take over the scene. Again, purchasing any new major equipment should be put off until we address the Infrastructure Project list.
- Article 13: 6 Favor, 0 Oppose** Dispose FD 1991 Truck (Engine 1) **Passed**
Comments: This truck that is referred as the 1991 Forestry Truck (actually Engine 1) was replaced in 2015 with the New Tanker Truck. This truck should have been disposed of at that time when we could have probably gotten more money for it 5 years ago.
- Article 14: 6 Favor, 0 Oppose** \$25,000 Deposit to Bridges & Roads CRF **Passed**

2020 BUDGET OF THE TOWN OF ORFORD

Appropriations & Estimates of Revenue for the Ensuing Year January 1, 2020 to December 31, 2020 or Fiscal Year from January 1, 2020 to December 31, 2020.

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Appropriations 2019	Actual Expenditures 2019	Recommended Appropriations 2020
Acct. #	GENERAL GOVERNMENT	Warrant Article #			
4130-4139	Executive	2	\$ 87,200	\$ 85,012	\$ 90,090
4140-4149	Election, Registration				
	Vital Statistics	2	\$ 30,054	\$ 29,524	\$ 38,270
4150-4151	Financial Administration	2	\$ 63,312	\$ 64,410	\$ 65,148
4152	Revaluation of Property	2	\$ 24,320	\$ 23,015	\$ 24,320
4153	Legal Expense	2	\$ 10,500	\$ 17,150	\$ 13,250
4153	Engineering Expenses	2	\$ 4,500	\$ 4,500	\$ 4,500
4191-4193	Planning Board	2	\$ 7,680	\$ 2,885	\$ 7,680
4194	General Government Buildings	2	\$ 15,550	\$ 13,659	\$ 14,100
4195	Cemeteries	2	\$ 21,695	\$ 22,194	\$ 23,455
4196	Insurance	2	\$ 26,561	\$ 27,561	\$ 29,067
4197	Advertising &				
	Regional Associations	2	\$ 1,698	\$ 1,698	\$ 1,720
4199	Contingency Fund	2	\$ 5,000	\$ 0	\$ 5,000
	<u>PUBLIC SAFETY</u>				
4210-4214	Police	2	\$155,454	\$146,524	\$143,360
4215-4219	Emergency Services	2	\$ 54,428	\$ 54,428	\$ 76,484
4220-4229	Fire	2	\$ 85,750	\$ 75,210	\$ 79,078
4290-4298	Emergency Management	2	\$ 800	\$ 0	\$ 800
	<u>HIGHWAY AND STREETS</u>				
4312	Highways & Streets	2	\$296,326	\$301,427	\$421,115
4316	Street Lighting	2	\$ 9,000	\$ 9,198	\$ 9,200
	<u>SANITATION</u>				
4324	Solid Waste Disposal	2	\$ 8,700	\$ 8,594	\$ 8,600
	Land Fill Closure		\$ 4,900	\$ 4,900	\$ 0
	<u>HEALTH</u>				
4414	Pest Control	2	\$ 600	\$ 95	\$ 500
	<u>WELFARE</u>				
4441-4442	Direct Assistance	2	\$ 5,000	\$ 2,550	\$ 5,000
	<u>CULTURE AND RECREATION</u>				
4520-4529	Parks & Recreation	2	\$ 25,971	\$ 24,351	\$ 40,512
4550-4559	Library	2	\$ 49,000	\$ 48,945	\$ 50,402
4583	Patriotic Purposes	2	\$ 850	\$ 1,067	\$ 1,450
	<u>CONSERVATION</u>				
4619	Other Conservation	2	\$ 1,900	\$ 1,846	\$ 2,150
	<u>DEBT SERVICE</u>				
4711	Principal – Long Term				
	Bonds & Notes	2	\$ 0	\$	\$ 0
4721	Interest – Long Term				
	Bonds & Notes	2	\$ 0	\$	\$ 0
4800	<u>OTHER APPROPRIATIONS</u>				
	Improvements Other				
	Than Buildings	2	\$ 8,500	\$ 10,200	\$ 10,200
<u>SUBTOTAL 1</u>			\$1,005,249	\$ 980,943	\$1,165,451

2020 BUDGET OF THE TOWN OF ORFORD – 2

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Appropriations 2019	Expenditures 2019	Appropriations 2020
	Warrant #			
<u>SPECIAL WARRANT ARTICLES</u>				
Bridges Replace/Repair	03	\$103,000	\$103,000	\$146,000
Fire Truck	03	39,000	39,000	20,000
Fire Equipment	03	25,000	25,000	26,500
Grader	03	6,000	6,000	6,000
Highway Trucks	03	36,500	36,500	17,500
Heavy Equipment Maintenance	03	6,000	6,000	6,500
Loader/backhoe	03	19,000	19,000	19,500
Police Cruiser	03	6,000	6,000	12,000
Town Buildings	03	16,400	16,400	17,000
Cemetery Mower/Building	03	1,200	1,200	1,200
FD Major Repair/Maintenance	03	3,500	3,500	3,500
Tree Care Replacement		<u>0</u>	<u>0</u>	<u>1,000</u>
		\$261,600	\$261,600	\$276,700
Transfer to Capital Reserve Account	14	\$138,750	\$138,750	35,000
Police Dept. CRF				7,000
Fire Dept. Rescue Truck				200,000
Fire Dept. UTV & Trailer				<u>40,000</u>
<u>SUBTOTAL 2 RECOMMENDED</u>		\$400,350	\$400,350	\$558,700

*Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Appropriations 2019	Expenditures 2019	Appropriations 2020
INDIVIDUAL WARRANT ARTICLES**					
Acct. #					
4325	Household Hazardous Waste	11	\$ 1,500	978	\$ 1,500
4902	Police Equipment	06	6,500	6,500	5,800
4902	Cemetery Mower/Building	08	11,000	4,228	0
4902	HWY Roadside Mowing	07	7,000	4,100	0
4903	Improvement to Highway Garage	04	10,000	8,800	25,000
4909	Tree Care Replacement	09	1,000	1,000	0
4909	Charitable Appropriations	08	12,929	12,929	15,482
SUBTOTAL 3 RECOMMENDED			\$ 49,929	\$ 38,535	\$ 47,782

***"Individual" warrant articles are not necessarily the same as "special warrant articles." Individual warrant articles might be negotiated cost items for labor agreements or items of a one-time nature you wish to address individually.

2020 BUDGET OF THE TOWN OF ORFORD -- 3

SOURCE OF REVENUE		Revenue Used To Set Tax Rate 2019	Actual Income 2019	Estimated Revenue 2020
<u>Acct. #</u>	<u>TAXES</u>			
3120	Land Use Change Taxes	\$ 0		\$ 0
3185	Timber Taxes	33,041	33,041	20,000
3186	Payment in Lieu of Taxes	3,606	3,606	3,600
3189	Other Taxes	0	0	0
3190	Interest & Penalties on Delinquent Taxes	14,000	16,330	15,000
	Inventory Penalties	375	524	400
3187	Excavation Tax (2 cents per cu. Yd.)	0	0	0
	<u>LICENSES, PERMITS AND FEES</u>			
3220	Motor Vehicle Permit Fees	\$260,000	308,682	\$280,000
3290	Other Licenses, Permits & Fees	1,600	1,772	1,675
3311-3319	<u>FROM FEDERAL GOVERNMENT</u>	\$ 0	342,464	\$ 0
	<u>FROM STATE</u>			
3352	Meals & Rooms Tax Distribution	63,456	63,456	63,640
3353	Highway Block Grant	66,232	66,132	66,132
3359	Other (Including Railroad Tax)	0	14,881	14,881
3379	<u>FROM OTHER GOVERNMENTS</u>	8,500	10,200	10,200
	<u>CHARGES FOR SERVICES</u>			
3401-3406	Income from Departments	\$ 4,000	5,066	\$ 5,000
3409	Other Charges	0	0	0
	<u>MISCELLANEOUS REVENUES</u>			
3501	Sale of Municipal Property	\$ 2,045	12,045	\$ 0
3502	Interest on Investments	1,800	2,067	1,704
3503-3508	Other (Insurance Refunds)	5,100	5,101	768
	<u>INTERFUND OPERATING TRANSFERS IN</u>			
3915	From Capital Reserve Funds (special warrant articles)	\$ 11,000	4,228	\$ 240,000
	<u>OTHER FINANCING SOURCES</u>			
	Fund Balance ("Surplus") to Reduce Taxes	0	0	0
<u>TOTAL ESTIMATED REVENUE & CREDITS</u>		\$ 474,755	\$889,595	\$ 723,000

BUDGET SUMMARY		2019	2020
SUBTOTAL 1 Appropriations Recommended	\$1,005,249		\$1,165,451
SUBTOTAL 2 Special Warrant Articles Recommended	400,350		558,700
SUBTOTAL 3 "Individual" Warrant Articles Recommended	49,929		47,782
TOTAL Appropriations Recommended	\$1,455,528		\$1,771,933
Less: Amount of Estimated Revenues & Credits	474,755		723,000
Less: Fund Balance Transferred to CRF	138,750		35,000
Estimated Amount of Taxes to be Raised	\$ 842,023		\$ 1,013,933

SUMMARY OF REVISED ESTIMATED REVENUES
For the Town of ORFORD – 2020 (MS-434)

RSA 21-J:34

Account #	SOURCE OF REVENUE	Warr. Art. #	For Use by Municipality
	<u>TAXES</u>		
3120	Land Use Change Tax		
3185	Timber Tax		20,000
3186	Payment in Lieu of Taxes		3,600
3187	Excavation Tax		0
3189	Other Taxes		0
3190	Interest & Penalties on Delinquent Taxes		15,400
	<u>LICENSES, PERMITS AND FEES</u>		
3220	Motor Vehicle Permit Fees		\$280,000
3290	Other Licenses, Permits and Fees		1,675
3311-3319	FROM FEDERAL GOVERNMENT (3 HWY Safety Grants Dept. of Interior)		0
	<u>FROM STATE</u>		
3351	Shared Revenues		\$ 0
3352	Meals and Rooms Tax Distribution		63,640
3353	Highway Block Grant		66,132
3359	Other (including Railroad Tax)		14,881
3379	FROM OTHER GOVERNMENTS (Rivendell Com. Field)		10,200
	<u>CHARGES FOR SERVICES</u>		
3401-3406	Income from Departments		\$ 5,000
3409	Miscellaneous Charges & Fees		\$
	<u>MISCELLANEOUS REVENUES</u>		
3501	Sale of Municipal Property		\$ 0
3502	Interest on Investments		1,704
3503	Other (insurance refunds)		\$ 768
	<u>INTERFUND OPERATING TRANSFERS IN</u>		
3915	From Capital Reserve Funds		\$ 240,000
SUBTOTAL OF REVENUES			\$723,000
	<u>For Municipal Use</u>		
General Fund Balance			
Unassigned Fund Balance	455,135		
Less Voted from Fund Balance	35,000		
Fund Balance – Retained	420,135		
TOTAL REVENUES AND CREDITS			\$ 723,000
REQUESTED OVERLAY (RSA 76:6)			\$ 6,500

STATEMENT OF APPROPRIATIONS ACTUALLY VOTED**Voted by the Town of Orford on March 12, 2019 (MS-232)**

This is to certify that the information contained in this form, appropriations actually voted by the town meeting, was taken from official records and is complete to the best of our knowledge and belief. RSA 21-J:34.

Town of Orford Selectboard

<u>PURPOSE OF APPROPRIATIONS</u>	<u>Warr. Art. #</u>	<u>Appropriations as Voted</u>
<u>Account #</u>		
<u>GENERAL GOVERNMENT</u>		
4130-4139 Executive	2	\$87,200
4140-4149 Election, Registration & Vital Statistics	2	30,054
4150-4151 Financial Administration	2	63,312
4152 Revaluation of Property	2	24,320
4153 Legal Expense	2	10,500
4153 Engineering Expense	2	4,500
4191-4193 Planning and Zoning	2	7,680
4194 General Government Buildings	2	15,550
4195 Cemeteries	2	21,695
4196 Insurance	2	26,561
4197 Advertising and Regional Associations	2	1,698
4199 Other General Government/Contingency	2	5,000
<u>PUBLIC SAFETY</u>		
4210-4214 Police	2	155,454
4215-4219 Ambulance	2	54,428
4220-4229 Fire	2	85,750
4290-4298 Emergency Management	2	800
<u>HIGHWAYS AND STREETS</u>		
4312 Highways and Streets	2	296,326
4313 Bridges	2	
4316 Street Lighting	2	9,000
<u>SANITATION</u>		
4324 Solid Waste Disposal	2	8,700
4325 Solid Waste Clean-up	2	4,900
<u>HEALTH</u>		
4414 Pest Control	2	600
<u>WELFARE</u>		
4441-4442 Administration and Direct Assistance	2	5,000
<u>CULTURE AND RECREATION</u>		
4520-4529 Parks and Recreation	2	25,971
4550-4559 Library	2	49,000
4583 Patriotic Purposes	2	850
<u>CONSERVATION</u>		
4619 Other Conservation	2	1,900
TOTAL OPERATING EXPENSES		\$ 996,749

STATEMENT OF APPROPRIATIONS ACTUALLY VOTED - 2

Voted by the Town of Orford on March 12, 2019

PURPOSE OF APPROPRIATIONS		Warr. Art. #	Appropriations as Voted
<u>CAPITAL RESERVE EXPENDITURES</u>			
4902	Police Department Equipment	6	6,500
4902	Road Side Mowing	7	7,000
4902	Cemetery Equipment	8	11,000
4903	Building Improvements	4	10,000
4909	Charitable Appropriations	10	12,929
4909	UVLSRPC Hazardous Waste Collection	11	1,500
<u>TRANSFERS TO CAPITAL RESERVE FUNDS</u>			
4915	To Capital Outlay Fund	3, 9	262,600
4916	To Expendable Trust Funds (except Health Maintenance Trust Fund)	2	8,500
Appropriation Sub Total			\$1,316,778
4909	FEMA Funds Rec'd, transferred to CRF	14	138,750
TOTAL VOTED APPROPRIATIONS			<u>\$1,455,528</u>

2019 TAX FOR EACH OF THE MAJOR CATAGORIES FOR EACH \$1,000 OF PROPERTY VALUATION \$29.98/1000



**NOTE: THE STATE SCHOOL TAX GOES DIRECTLY TO THE SCHOOL,
AND WHEN COMBINED WITH THE TOWN SCHOOL TAX COMPRISES 71.51%
OF THE TAX BILL, WHILE THE MUNICIPAL PORTION IS 21.45%**

2019 TAX RATE CALCULATION

TOWN/CITY: ORFORD

Gross Appropriations	1,316,778
Add: FEMA CRF Pmt	138,750
Total Appropriations	1,455,528
Less: Revenues	(474,755)
Less: Fund Balance Transfer	(138,750)
Less: Shared Revenues	0
Add: Overlay	6,797
War Service Credits	34,200

Net Town Appropriation	883,020
Fund Balance to Reduce Taxes	0

TOWN RATE 6.43

Approved Town/City Tax Effort	883,020
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SCHOOL PORTION

Net Local School Budget	3,241,885
Regional School Apportionment	0
Less: Adequate Education Grant	(303,899)

LOCAL SCHOOL RATE 19.22

State Education Taxes	(300,021)
Approved School(s) Tax Effort	2,637,965

STATE EDUCATION TAXES

STATE SCHOOL RATE 2.22

Equalized Valuation (no utilities)	
	300,021

COUNTY PORTION

COUNTY RATE 2.11

Due to County	289,797
Less: Shared Revenues	0

Approved County Tax Effort	289,797
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TOTAL RATE 29.98

Total Property Taxes Assessed	4,110,803
Less: War Service Credits	(34,200)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	4,076,603

Summary of Disbursements - January 2019 to December 2019

Account Number	Account Name	2019 Budget	2019 Actual	Variance Under (over)	% Under (Over)
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GENERAL GOVERNMENT

Executive

01-4130.10-130	EX Salaries - Selectmen	4,500.00	4,500.00	0.00	0.00
01-4130.10-220	EX Social Security	279.00	279.00	0.00	0.00
01-4130.10-225	EX Medicare	65.00	65.25	(0.25)	(0.38)
01-4130.10-350	EX Copier maintenance/Lease	1,115.00	784.06	330.94	29.68
01-4130.10-390	EX Recording Fees	200.00	67.25	132.75	66.38
01-4130.10-550	EX Printing	100.00	5.10	94.90	94.90
01-4130.10-560	EX Dues & Subscriptions	2,100.00	1,801.81	298.19	14.20
01-4130.10-570	EX Advertising	1,500.00	2,906.02	(1,406.02)	(93.73)
01-4130.10-625	EX Postage	1,500.00	1,141.03	358.97	23.93
01-4130.10-620	EX Office Supplies	1,800.00	2,084.55	(284.55)	(15.81)
01-4130.10-690	EX Selectmen's Expenses	100.00	65.00	35.00	35.00
01-4130.10-740	EX Office Equipment	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
Total Executive		15,029.00	14,990.36	38.64	0.26

Town Administration

01-4130.20-110	TA-Salaries F/T	48,000.00	49,019.02	(1,019.02)	(2.12)
01-4130.20-120	TA-Salaries P/T	2,200.00	520.56	1,679.44	76.34
01-4130.20-210	TA Health	8,000.00	7,914.11	85.89	1.07
01-4130.20-215	TA HRA/FSA Insurance	500.00	0.00	500.00	100.00
01-4130.20-217	TA Dental	460.00	456.15	3.85	0.84
01-4130.20-219	TA Life	130.00	135.36	(5.36)	(4.12)
01-4130.20-225	TA Medicare	728.00	703.28	24.72	3.40
01-4130.20-220	TA Social Security	3,113.00	2,996.25	116.75	3.75
01-4130.20-300	TA NH Retirement	5,465.00	5,525.87	(60.87)	(1.11)
01-4130.20-690	TA Mileage/Expenses	150.00	139.20	10.80	7.20
01-4130.20-850	TA Training & Seminars	<u>1,000.00</u>	<u>150.30</u>	<u>849.70</u>	<u>84.97</u>
Total Town Administration		69,746.00	67,560.10	2,185.90	3.13

Town Meeting

01-4130.30-550	MTG Town Report Printing	2,100.00	2,110.96	(10.96)	(0.52)
01-4130.30-625	MTG Postage	<u>325.00</u>	<u>350.55</u>	<u>(25.55)</u>	<u>(7.86)</u>
Total Town Meeting		2,425.00	2,461.51	(36.51)	(1.51)

TOTAL EXECUTIVE	87,200.00	85,011.97	2,188.03	2.51
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Town Clerk

01-4140.10-120	TC Wages - Deputy Town Clerk	2,500.00	2,815.41	(315.41)	(12.62)
01-4140.10-130	TC Wages-Town Clerk	18,065.00	18,065.06	(0.06)	0.00
01-4140.10-225	TC Medicare	298.00	302.69	(4.69)	(1.57)
01-4140.10-220	TC Social Security	1,275.00	1,294.64	(19.64)	(1.54)
01-4140.10-341	TC Telephone	430.00	475.95	(45.95)	(10.69)
01-4140.10-560	TC Dues & Subscriptions	125.00	70.00	55.00	44.00
01-4140.10-615	TC Vital Statistics	300.00	522.00	(222.00)	(74.00)
01-4140.10-613	TC Dog Licenses	750.00	697.45	52.55	7.01
01-4140.10-620	TC Office Supplies	600.00	524.25	75.75	12.63
01-4140.10-625	TC Postage	700.00	337.85	362.15	51.74
01-4140.10-850	TC Training/Seminars/Mileage	1,400.00	1,139.34	260.66	18.62
01-4140.10-855	TC BMSI - Software & Training	<u>2,150.00</u>	<u>2,138.00</u>	<u>12.00</u>	<u>0.56</u>
Total Town Clerk		28,593.00	28,382.64	210.36	0.74

Account Number	Account Name	2019 Budget	2019 Actual	Variance Under (over)	% Under (Over)
<u>Voter Registration</u>					
01-4140.20-130	EL Wages - Election Officials	1,100.00	878.71	221.29	20.12
01-4140.20-220	EL Social Security	70.00	54.48	15.52	22.17
01-4140.20-225	EL Medicare	16.00	12.73	3.27	20.44
01-4140.20-570	EL Advertising	75.00	66.07	8.93	11.91
01-4140.20-620	EL Printing & Supplies	50.00	29.48	20.52	41.04
01-4140.20-690	EL Meals	100.00	100.00	0.00	0.00
01-4140.20-850	EL Training/Mileage	50.00	0.00	50.00	100.00
Total Voter Registration		1,461.00	1,141.47	319.53	21.87
TOTAL ELECTION & REGISTRATION					
		30,054.00	29,524.11	529.89	1.76
<u>Tax Collection</u>					
01-4150.40-190	TX Tax Collector's Fees	25,250.00	27,333.10	(2,083.10)	(8.25)
01-4150.40-195	TX Deputy Tax Collector	2,000.00	1,442.48	557.52	27.88
01-4150.40-220	TX Social Security	124.00	89.43	34.57	27.88
01-4150.40-225	TX Medicare	29.00	20.91	8.09	27.90
01-4150.40-390	TX Mortgage Research	500.00	22.70	477.30	95.46
01-4150.40-560	TX Dues	40.00	40.00	0.00	0.00
01-4150.40-625	TX Postage	2,000.00	826.10	1,173.90	58.70
01-4150.40-620	TX Office Supplies	500.00	728.07	(228.07)	(45.61)
01-4150.40-630	TX Avitar Software	4,026.00	4,026.00	0.00	0.00
01-4150.40-850	TX Training and Seminars	1,000.00	500.00	500.00	50.00
Total Tax Collection		35,469.00	35,028.79	440.21	1.24
<u>Treasury</u>					
01-4150.50-130	T Salary - Treasurer/Deputy	2,000.00	2,000.00	0.00	0.00
01-4150.50-225	T Medicare	29.00	29.00	0.00	0.00
01-4150.50-220	T Social Security	124.00	124.00	0.00	0.00
01-4150.50-340	T Bank Fees	240.00	210.00	30.00	12.50
01-4150.50-620	T Office Supplies	200.00	0.00	200.00	100.00
01-4150.50-630	T Training and Seminars	100.00	50.00	50.00	50.00
Total Treasury		2,693.00	2,413.00	280.00	10.40
<u>Information Technology</u>					
01-4150.60-330	IT Support (E)	5,000.00	4,745.00	255.00	5.10
01-4150.60-335	IT Equip. & Maintenance	3,500.00	3,079.17	420.83	12.02
01-4150.60-340	IT Licenses & Fees	6,000.00	6,070.50	(70.50)	(1.18)
01-4150.60-341	IT - Topsham (internet)	850.00	873.90	(23.90)	(2.81)
Total Informational Tech		15,350.00	14,768.57	581.43	3.79
<u>Auditor</u>					
01-4150.70-135	AUD Annual Audit	9,800.00	12,200.00	(2,400.00)	(24.49)
Total Audit		9,800.00	12,200.00	(2,400.00)	(24.49)
TOTAL FINANCIAL ADMINISTRATION					
		63,312.00	64,410.36	(1,098.36)	(1.73)
<u>Revaluation of Property</u>					
01-4152.10-390					
01-4152.10-391	AS Assessing/Pick-ups	11,500.00	9,495.00	2,005.00	17.43
01-4152.20-110	AS Statistical Update	10,320.00	10,320.00	0.00	0.00
01-4152.20-650	TM Wages - Tax Maps	500.00	500.00	0.00	0.00
	TM Tax Mapping	2,000.00	2,700.00	(700.00)	(35.00)
TOTAL REVALUATION OF PROPERTY		24,320.00	23,015.00	1,305.00	5.37
<u>Legal Expense</u>					
01-4153.10-320	LE Town Attorney	9,000.00	17,149.92	(8,149.92)	(90.55)
01-4153.10-690	LE Other Expenses - Floodplain	1,500.00	0.00	1,500.00	100.00
TOTAL LEGAL EXPENSES		10,500.00	17,149.92	(6,649.92)	(69.33)

Account Number	Account Name	2019 Budget	2019 Actual	Variance Under (over)	% Under (Over)
<u>Engineering Services</u>					
01-4153.20-320	Engineering Services	4,500.00	4,500.00	0.00	0.00
	TOTAL ENGINEERING SERVICES	4,500.00	4,500.00	0.00	0.00
<u>Planning Board</u>					
01-4191.10-390	PB Recording Fees	200.00	0.00	200.00	100.00
01-4191.10-391	PB-Planning Assistant	5,430.00	2,129.82	3,300.18	60.78
01-4191.10-400	PB Secretarial	800.00	600.00	200.00	25.00
01-4191.10-550	PB Legal/Professional Fees	500.00	0.00	500.00	100.00
01-4191.10-560	PB Dues & Subscriptions	50.00	0.00	50.00	100.00
01-4191.10-570	PB Advertising	300.00	76.33	223.67	74.56
01-4191.10-625	PB Postage	400.00	78.60	321.40	80.35
	TOTAL PLANNING BOARD	7,680.00	2,884.75	4,795.25	62.44
<u>Government Building</u>					
01-4194.10-360	GB Custodial Services	1,000.00	300.00	700.00	70.00
01-4194.10-365	GB Sidewalk Shoveling Services	2,000.00	1,350.00	650.00	32.50
01-4194.10-410	GB Electricity	2,500.00	2,631.60	(131.60)	(5.26)
01-4194.10-411	GB Propane	5,500.00	5,073.88	426.12	7.75
01-4194.10-430	GB Maintenance. Contracts	2,000.00	2,131.90	(131.90)	(6.60)
01-4194.10-610	GB Supplies	350.00	327.86	22.14	6.33
01-4194.10-710	GB Improvement - Grounds	500.00	0.00	500.00	100.00
01-4194.10-720	GB Maintenance & Repairs	1,500.00	1,843.72	(343.72)	(22.91)
01-4194.10-750	GB Furniture	200.00	0.00	200.00	100.00
	TOTAL GOVERNMENT BUILDING	15,550.00	13,658.96	1,891.04	12.16
<u>Cemeteries</u>					
01-4195.10-110	CE Wages	18,481.00	19,045.75	(564.75)	(3.06)
01-4195.10-220	CE Social Security	1,146.00	1,180.84	(34.84)	(3.04)
01-4195.10-225	CE Medicare	268.00	276.28	(8.28)	(3.09)
01-4195.10-490	CE Supplies/Maintenance	200.00	110.50	89.50	44.75
01-4195.10-635	CE Gasoline	1,000.00	855.45	144.55	14.46
01-4195.10-630	CE Mileage	600.00	725.00	(125.00)	(20.83)
	TOTAL CEMETERIES	21,695.00	22,193.82	(498.82)	(2.30)
<u>Insurance</u>					
01-4196.10-520	IN Property & Liability	15,082.00	15,082.00	0.00	0.00
01-4196.10-521	IN Worker's Comp Ins	11,479.00	11,479.00	0.00	0.00
01-4196.10-525	IN Insurance Deductibles	0.00	1,000.00	(1,000.00)	0.00
	TOTAL INSURANCE	26,561.00	27,561.00	(1,000.00)	(3.76)
<u>Advertising & Regional Association</u>					
01-4197.10-560	UVLSRPC Dues	1,698.00	1,698.40	(0.40)	(0.02)
	TOTAL REGIONAL ASSOCIATION	1,698.00	1,698.40	(0.40)	(0.02)
<u>Contingency Fund</u>					
01-4199.10-000	CF Contingency Fund	5,000.00	0.00	5,000.00	100.00
	TOTAL CONTINGENCY FUND	5,000.00	0.00	5,000.00	100.00
	TOTAL GENERAL OPERATIONS BUDGET	298,070.00	291,608.29	6,461.71	2.17

Account Number	Account Name	2019 Budget	2019 Actual	Variance Under (over)	% Under (Over)
PUBLIC SAFETY					
<u>Police Department</u>					
01-4210.10-110	PD Salaries - F/T	75,000.00	74,376.17	623.83	0.83
01-4210.10-113	PD Salaries P/T	1,725.00	1,725.00	0.00	0.00
01-4210.10-120	PD Special Details	2,000.00	150.00	1,850.00	92.50
01-4210.10-210	PD Health Insurance	21,500.00	21,367.80	132.20	0.61
01-4210.10-215	PD HRA/FSA Insurance	1,500.00	1,360.38	139.62	9.31
01-4210.10-217	PD Dental	1,540.00	1,529.69	10.31	0.67
01-4210.10-219	PD Life	150.00	52.80	97.20	64.80
01-4210.10-225	PD Medicare	1,113.00	1,011.70	101.30	9.10
01-4210.10-220	PD Social Security	107.00	106.95	0.05	0.05
01-4210.10-230	PD NH Retirement	22,000.00	20,501.93	1,498.07	6.81
01-4210.10-341	PD Telephone & Communication	900.00	966.20	(66.20)	(7.36)
01-4210.10-390	PD Dispatch	15,500.00	8,197.00	7,303.00	47.12
01-4210.10-430	PD Vehicle Maintenance & Repairs	1,500.00	3,046.49	(1,546.49)	(103.10)
01-4210.10-560	PD Professional Dues	300.00	150.00	150.00	50.00
01-4210.10-620	PD Office Supplies & Equip.	500.00	1,602.01	(1,102.01)	(220.40)
01-4210.10-635	PD Gasoline	2,700.00	2,231.57	468.43	17.35
01-4210.10-690	PD Prosecution	3,929.00	3,929.00	0.00	0.00
01-4210.10-840	PD Uniforms & Equipment	500.00	1,068.09	(568.09)	(113.62)
01-4210.10-845	PD Computer software/IMC	2,540.00	3,151.36	(611.36)	(24.07)
01-4210.10-850	PD Training & Education	250.00	0.00	250.00	100.00
01-4210.10-870	PD Legal Expenses/Transcription	200.00	0.00	200.00	100.00
Total Police Department		155,454.00	146,524.14	8,929.86	5.74
<u>Ambulance</u>					
01-4215.10-351	EMS Ambulance Services	<u>54,428.00</u>	<u>54,428.00</u>	<u>0.00</u>	<u>0.00</u>
Total Ambulance		54,428.00	54,428.00	0.00	0.00
<u>Fire Department</u>					
01-4220.10-120	FD Wages - P/T	23,000.00	21,880.00	1,120.00	4.87
01-4220.10-130	FD Wages - Fire Wardens	400.00	400.00	0.00	0.00
01-4220.10-220	FD Social Security	1,460.00	1,527.06	(67.06)	(4.59)
01-4220.10-225	FD Medicare	340.00	357.13	(17.13)	(5.04)
01-4220.10-390	FD Dispatch	5,100.00	3,113.90	1,986.10	38.94
01-4220.10-395	FD Emergency Medical Supplies	1,200.00	1,277.52	(77.52)	(6.46)
01-4220.10-430	FD Equipment Maintenance	5,000.00	1,291.32	3,708.68	74.17
01-4220.10-435	FD Hose & Ladder Testing	3,500.00	3,631.00	(131.00)	(3.74)
01-4220.10-440	FD Rent	8,400.00	8,400.00	0.00	0.00
01-4220.10-442	FD Utilities	5,500.00	5,909.97	(409.97)	(7.45)
01-4220.10-530	FD Supplemental Insurance	6,500.00	6,228.00	272.00	4.18
01-4220.10-560	FD Dues & Subscriptions	250.00	100.00	150.00	60.00
01-4220.10-620	FD - Office Supplies	300.00	153.19	146.81	48.94
01-4220.10-625	FD - Postage	100.00	56.00	44.00	44.00
01-4220.10-635	FD Vehicle Fuel	1,200.00	781.22	418.78	34.90
01-4220.10-630	FD Vehicle Maintenance	6,000.00	5,390.53	609.47	10.16
01-4220.10-740	FD Equipment	6,000.00	7,300.29	(1,300.29)	(21.67)
01-4220.10-830	FD Forest Fire	1,000.00	0.00	1,000.00	100.00
01-4220.10-840	FD Radios, Pagers & Batteries	5,000.00	3,857.25	1,142.75	22.86
01-4220.10-845	FD - Uniforms	500.00	0.00	500.00	100.00
01-4220.10-850	FD Training/Mileage	<u>5,000.00</u>	<u>3,555.29</u>	<u>1,444.71</u>	<u>28.89</u>
Total Fire Department		85,750.00	75,209.67	10,540.33	12.29
<u>Emergency Management</u>					
01-4290.10-690	EM Emergency Management	<u>800.00</u>	<u>0.00</u>	<u>800.00</u>	<u>100.00</u>
Total Emergency Management		800.00	0.00	800.00	100.00
TOTAL PUBLIC SAFETY		296,432.00	276,161.81	20,270.19	6.84

Account Number	Account Name	2019 Budget	2019 Actual	Variance Under (over)	% Under (Over)
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HIGHWAY & STREETS

Road Maintenance

01-4312.20-110	HW Salaries - F/T	132,000.00	106,079.47	25,920.53	19.64
01-4312.20-120	HW Salaries - P/T	5,000.00	16,737.25	(11,737.25)	(234.75)
01-4312.20-210	HW Health Insurance	31,700.00	31,030.74	669.26	2.11
01-4312.20-215	HW HRA/FSA Insurance	2,000.00	0.00	2,000.00	100.00
01-4312.20-217	HW Dental	1,800.00	1,836.00	(36.00)	(2.00)
01-4312.20-219	HW Life	230.00	224.64	5.36	2.33
01-4312.20-225	HW Medicare	1,950.00	1,888.84	61.16	3.14
01-4312.20-220	HW Social Security	8,146.00	8,074.11	71.89	0.88
01-4312.20-230	HW NH Retirement	15,000.00	11,962.26	3,037.74	20.25
01-4312.20-341	HW Telephone	1,500.00	1,696.75	(196.75)	(13.12)
01-4312.20-340	HW Software Fees	0.00	1,200.00	(1,200.00)	0.00
01-4312.20-410	HW Electricity	2,000.00	1,696.83	303.17	15.16
01-4312.20-411	HW Heating Oil	1,000.00	1,204.58	(204.58)	(20.46)
01-4312.20-430	HW Drug & Alcohol Testing	200.00	220.00	(20.00)	(10.00)
01-4312.20-440	HW Equipment Rental	1,000.00	3,455.00	(2,455.00)	(245.50)
01-4312.20-445	HW Contracted Services	5,000.00	1,110.00	3,890.00	77.80
01-4312.20-560	HW Dues & Subscriptions	25.00	25.00	0.00	0.00
01-4312.20-610	HW Office Supplies	1,000.00	1,191.75	(191.75)	(19.18)
01-4312.20-611	HW Safety Supplies	1,000.00	1,123.96	(123.96)	(12.40)
01-4312.20-635	HW Gasoline	175.00	0.00	175.00	100.00
01-4312.20-630	HW Vehicle Maintenance & Repairs	15,000.00	30,956.26	(15,956.26)	(106.38)
01-4312.20-637	HW Propane	500.00	475.88	24.12	4.82
01-4312.20-636	HW Diesel	14,000.00	18,494.06	(4,494.06)	(32.10)
01-4312.20-640	HW Building Maintenance	1,000.00	6,886.89	(5,886.89)	(588.69)
01-4312.20-730	HW Road Improvement Projects	3,500.00	150.00	3,350.00	95.71
01-4312.20-732	HW Road Treatment	6,100.00	3,556.56	2,543.44	41.70
01-4312.20-740	HW Equip Repair/Replacement	1,500.00	1,931.50	(431.50)	(28.77)
01-4312.20-861	HW Culverts	5,000.00	5,816.96	(816.96)	(16.34)
01-4312.20-862	HW Gravel	20,000.00	15,915.00	4,085.00	20.43
01-4312.20-863	HW Asphalt Patch	1,500.00	1,361.16	138.84	9.26
01-4312.20-864	HW Road Salt	15,000.00	22,579.02	(7,579.02)	(50.53)
01-4312.20-865	HW Road Signs	700.00	1,247.87	(547.87)	(78.27)
01-4312.20-866	HW Training/Travel	1,000.00	1,113.39	(113.39)	(11.34)
01-4312.20-868	HW Private Road Signs	100.00	0.00	100.00	100.00
01-4312.20-890	HW Roadside Refuse Disposal	100.00	0.00	100.00	100.00
01-4312.20-895	HW Tree Removal	100.00	0.00	100.00	100.00
01-4312.20-891	HW Vandalism	500.00	185.28	314.72	62.94
Total Road Maintenance		296,326.00	301,427.01	(5,101.01)	(1.72)

Street Lighting

01-4316.10-410	SL Street Lighting	9,000.00	9,198.48	(198.48)	(2.21)
Total Street Lighting		9,000.00	9,198.48	(198.48)	(2.21)

TOTAL HIGHWAY & STREETS	305,326.00	310,625.49	(5,299.49)	(1.74)
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SANITATION

Solid Waste Disposal

01-4324.10-390	WD Disposal-Floyd's Rubbish	8,500.00	8,493.66	6.34	0.07
01-4324.10-395	WD Dues - Northeast Resource	100.00	100.00	0.00	0.00
01-4324.40-395	WD Disposal-Plymouth	100.00	0.00	100.00	100.00
Total Solid Waste Disposal		8,700.00	8,593.66	106.34	1.22

Account Number	Account Name	Budget	Actual	Under (over)	Under (Over)
<u>Land Closure</u>					
01-4324.50-100	WD Landfill Closure	4,900.00	4,900.00	0.00	0.00
	Total Landfill Closure	4,900.00	4,900.00	0.00	0.00
TOTAL SANITATION		13,600.00	13,493.66	106.34	0.78
HEALTH					
<u>Animal Control</u>					
01-4414.10-390	AC Veterinary/Boarding	600.00	95.00	505.00	84.17
	Total Animal Control	600.00	95.00	505.00	84.17
TOTAL HEALTH		600.00	95.00	505.00	84.17
WELFARE					
<u>Direct Assistance</u>					
01-4442.10-410	DIR ASST Electricity	500.00	0.00	500.00	100.00
01-4442.10-411	DIR ASST Heat	1,000.00	0.00	1,000.00	100.00
01-4442.10-440	DIR ASST Rent	3,000.00	2,550.00	450.00	15.00
01-4442.10-690	DIR ASST Food/Misc.	500.00	0.00	500.00	100.00
	Total Direct Assistance	5,000.00	2,550.00	2,450.00	49.00
TOTAL WELFARE		5,000.00	2,550.00	2,450.00	49.00
CULTURE & RECREATION					
<u>Parks & Recreation</u>					
01-4520.10-120	P&P Wages - Beach Monitor	3,000.00	2,184.60	815.40	27.18
01-4520.10-130	P&P Wages - Swim Instructor	2,000.00	1,916.25	83.75	4.19
01-4520.10-131	P&P Swim Aides	2,400.00	2,922.25	(522.25)	(21.76)
01-4520.10-133	P&P Swim Program - Misc.	300.00	167.94	132.06	44.02
01-4520.10-220	P&P Social Security	463.00	435.44	27.56	5.95
01-4520.10-225	P&P Medicare	108.00	101.84	6.16	5.70
01-4520.10-360	P&P Mowing	11,500.00	11,500.02	(0.02)	0.00
01-4520.10-410	P&P Electricity	600.00	622.44	(22.44)	(3.74)
01-4520.10-691	P&P Portable Toilets	1,250.00	913.03	336.97	26.96
01-4520.10-695	P&P Improvements	1,500.00	1,156.99	343.01	22.87
01-4520.10-800	P&P Herbicide Application	850.00	430.00	420.00	49.41
01-4520.10-821	P&P Rivendell Rec Dept.	1,500.00	1,500.00	0.00	0.00
01-4520.10-900	P&P Orford Garden Club	500.00	500.00	0.00	0.00
	Total Parks & Recreation	25,971.00	24,350.80	1,620.20	6.24
<u>Library</u>					
01-4550.10-110	LIB Wages	11,795.00	11,743.50	51.50	0.44
01-4550.10-220	LIB Social Security	731.30	728.02	3.28	0.45
01-4550.10-225	LIB Medicare	171.00	170.30	0.70	0.41
01-4550.20-490	LIB Free Library-Appropriations	11,802.70	11,802.70	0.00	0.00
01-4550.30-490	LIB Social Lib-Appropriations	24,500.00	24,500.00	0.00	0.00
	Total Library	49,000.00	48,944.52	55.48	0.11
<u>Patriotic Purposes</u>					
01-4583.10-610	PP Patriotic Purposes-Misc.	250.00	167.40	82.60	33.04
01-4583.10-611	PP Parades	600.00	900.00	(300.00)	(50.00)
	Total Patriotic Purposes	850.00	1,067.40	(217.40)	(25.58)
TOTAL CULTURE & RECREATION		75,821.00	74,362.72	1,458.28	1.92

Account Number	Account Name	2019 Budget	2019 Actual	Variance Under (over)	% Under (Over)
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CONSERVATION COMMISSION

Conservation Commission

01-4619.10-000	CONS E-Coli Testing	1,000.00	1,156.00	(156.00)	(15.60)
01-4619.10-360	CONS Mowing	500.00	440.00	60.00	12.00
01-4619.10-550	CONS Legal/Professional Fees	30.00	0.00	30.00	100.00
01-4619.10-560	CONS Dues & Subscriptions	250.00	250.00	0.00	0.00
01-4619.10-570	CONS Advertising	120.00	0.00	120.00	100.00
TOTAL CONSERVATION COMMISSION		1,900.00	1,846.00	54.00	2.84

Other Appropriations

01-4800.10-112	ET Maintenance-Community Field	8,500.00	10,200.00	(1,700.00)	(20.00)
TOTAL OTHER APPROPRIATIONS		8,500.00	10,200.00	(1,700.00)	(20.00)

TOTAL OF TOWN DEPTS & OTHER APPROPRIATIONS		707,179.00	689,334.68	17,844.32	2.52
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TOTAL BUDGET GRAND TOTAL		1,005,249.00	980,942.97	24,306.03	2.42
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SPECIAL WARRANT ARTICLES

01-4902.10-650	PD Equipment	6,500.00	6,500.00	0.00	0.00
01-4902.10-731	CO Cemetery Mower/Building/Equip	11,000.00	4,228.00	6,772.00	61.56
01-4902.10-746	HWY Mowing	7,000.00	4,100.00	2,900.00	41.43
01-4903.10-732	Improvements to Town Buildings	10,000.00	8,800.00	1,200.00	12.00
01-4909.10-700	Charitable Appropriations	12,929.00	12,929.00	0.00	0.00
01-4909.10-734	CO Imp Other Than Buildings-Hazardous Waste	1,500.00	977.81	522.19	34.81
01-4909.10-737	CO FEMA Funds Rec'd-paid to CRF	138,750.00	138,750.00	0.00	0.00
TOTAL SPECIAL WARRANT ARTICLES		187,679.00	176,284.81	11,394.19	6.07

TRANSFERS TO CAPITAL RESERVE FUNDS

01-4915.10-930	CRF Transfers to CRF	262,600.00	262,600.00	0.00	0.00
TOTAL TRANSFERS TO CRF		262,600.00	262,600.00	0.00	0.00

TOTAL APPROPRIATED FUNDS-2019		1,455,528.00	1,419,827.78	35,700.22	2.45
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REPORT OF TRUSTEES OF TRUST FUNDS, TOWN OF ORFORD FOR YEAR ENDING DECEMBER 31, 2019

NAME OF TRUST FUND		TOTAL Y/E 2018	PRINCIPAL ADDED	INVESTMENT GAIN/LOSS	INTEREST & DIVS	EXPENDED IN YEAR	2019 TOTAL
		2019 BEG. BEG. BALANCE					YEAR-END BALANCE
TOTAL COMMON CEMETERY TRUSTS		@ \$312,499.55	\$1,300.00	\$13,028.53	\$5,167.60	\$5,000.00	\$326,995.68
CAPITAL RESERVES AND OTHER TOWN FUNDS:							
1989	Town of Orford/ BRIDGES & ROADS CRF (Exp 2006)	\$194,812.31	\$260,575.44		\$3,263.16	\$79,344.36	\$379,306.55
1991	Town of Orford/ DUMP CLOSURE Exp. Trust	12,566.56			155.04		\$12,721.60
1989	Town of Orford/ FIRE TRUCKS CRF	231,439.27	39,000.00		5,528.43		\$275,967.70
2015	Town of Orford/ FIRE EQUIP CRF (Exp)	53,984.29	25,000.00		865.30	3,720.28	\$76,129.31
2017/8	Town of Orford/ FIRE TRUCK MAJOR MAINT CRF (Exp)	7,011.84	3,500.00		115.00		\$10,626.84
2003	Town of Orford/ HVY EQUIP MAINT. Exp Trust	16,367.39	6,000.00		197.49	6,464.00	\$16,100.88
1983	Town of Orford/ GRADER	196,440.12	6,000.00		2,760.89		\$205,201.01
1983	Town of Orford/ HWY DEPT TRUCKS	231,889.40	36,500.00		4,172.24		\$272,561.64
1983	Town of Orford/ LOADER	29,448.68	19,000.00		372.43		\$48,821.11
1978	Town of Orford/ POLICE CRUISER	16,497.68	6,000.00		332.79		\$22,830.47
1991	Town of Orford/ TOWN BUILDINGS CRF	67,059.72	16,400.00		1,530.41		\$84,990.13
2002	Town of Orford/ TAX MAP CRF (Exp)	4,305.81			53.58		\$4,359.39
1992	Town of Orford/ CEM MOWER/BLDG Exp Tr 2015	15,593.25	1,200.00		185.12	4,228.00	\$12,750.37
1983	Town of Orford/ IMPR H/CAP CRF	164.85			2.04		\$166.89
1991	Town of Orford/ TREES CARE & REPL Exp Tr	6,369.17	1,000.00		28.93	1,450.00	\$5,948.10
2000	Town of Orford/ TOWN PROPERTIES Exp Tr	46,567.11	10,200.00		755.84	3,729.58	\$53,793.37
2004	Town of Orford/ WW II MON. MAINT. Exp Tr	2,948.18			36.38		\$2,984.56
2004	Town of Orford/ WILDFIRE SUPPR Exp Tr	6,346.30			78.31		\$6,424.61
1983	Town of Orford/ COMM. FIELD 1 (HAZEN MOREY)	2,638.69			28.65	2,667.34	\$0.00
1984	Town of Orford/ COMM. FIELD 2 (HAZEN MOREY)	458.16			0.78	458.94	\$0.00
1985	Town of Orford/ COMM. FIELD CRF	18,008.40			30.17	12,181.50	\$5,857.07
2011	Town of Orford/ PLAYGROUND Exp Tr	6,598.61			11.29		\$6,609.90
1949	Orford School District Bequest (ALICE MANN)	7,116.49		455.95	94.66	350.00	\$7,317.10
1985	Town of Orford/ HAZEN MOREY H.S. STUDENTS	@ 2,607.69			51.67		\$2,659.36
1987	Town of Orford/ MENTA SAWYER SCHOL	10,385.27			296.09	1,000.00	\$9,681.36
1991	Town of Orford/ LENORE NILES FUND	@ 127,121.17		3,909.98	2,199.77	2,350.00	\$130,880.92
1989	Town of Orford/ SCHOOLS FUND FOR EXCEL.	@ 35,662.60			574.20		\$36,236.80
2013	Town of Orford/ TOWN HALL HERITAGE CTR TR	@ 47,285.04			168.52	20.00	\$47,433.56
TOTAL FUNDS HELD		\$1,710,193.60	\$431,675.44	\$17,394.46	\$29,056.78	\$122,964.00	\$2,065,356.28

Notes:

Fund values shown at Cost. Funds marked (@) are partially invested in securities worth above cost. All Funds Valued at Market = \$2,215,655.07

All other funds, including all those holding monies raised by taxes, are fully deposited in banks and not subject to market risk.

Funds above the double line were funded by taxes. Please See next page for Trustees' comments.

Respectfully submitted: M. Blanchard, for M. Blanchard, S. Carter, J. Davis, Trustees.

TRUSTEES OF TRUST FUNDS (TTF) – A \$ 2 Million Role

Opportunities and Challenges Become a Trustee. It is a non-political unobtrusive way to serve our town. This March, Mark Blanchard is retiring from 36 years of Trustee service with primary responsibility for operations and reporting. Trustees, Joe Davis and Seth Carter, will have served 19 and 16 years respectively when their terms end in 2021/2022. It is time for us to share this quiet contribution supporting Orford's fiscal security. There is a process by which two persons may become alternate members and ease into the role.

Towns are required to have three Trustees per NH RSAs. They serve as a check that funds set aside by taxpayers, as well as donors, are used properly. Trustees' role is fiduciary, the safe keeping of funds and assurance that they are used only as intended as set out in a warrant article or other terms on which assets were turned over to the Town.

Orford Trustees manage approximately \$2.2 million *at current market* value (\$2,065,356.28 *at cost* as shown on the adjacent report grid). We manage three basic types of funds: Funds raised by taxes and voted on Town Meetings, Donations to the Town by private parties for public purpose and Perpetual Care Trusts for the cemeteries. Tax-based dollars make up 67% of total Town Trustee-held funds; Donor funds, excluding cemetery trusts, are 12% and Cemetery Perpetual Care trusts total 21%. Please remember that donations to towns for public purposes are generally deductible from federal income taxes (this is not official tax advice!). Trustees can assist donors interested in giving securities or cash to the Town to support a public good they see as benefiting Orford.

The primary management objective is investment safety - preservation of funds and a secondary aim is to earn income during the period held so as to increase funds available for intended purposes. Orford Trustees have chosen to manage investment under a "prudent man" policy and currently taxpayer money is deposited only in bank accounts. Portions of three donor funds and cemetery trust monies are invested in risk-bearing mutual funds which over the long haul have produced more income plus realized capital gains than bank deposit interest could.

2019 Results and Comments Please look over the report grid on the adjacent page. It is an easier-to-read version of the State MS-9 report we will file. Of the nearly \$2.215 Million Trusts total *at market* 12/31/19, nearly \$1.5 million was in tax-based funds, all of which are in bank deposits. Total assets of the non-tax funded trusts, *at market*, were \$724K, of which \$520K were risk bearing non-bank securities held primarily for Cemetery PC and Niles trusts with a little for Alice Mann and Town Hall trusts. Trustees' aim in the long term is to maintain the purchasing power of these holdings and the only way to do it is prudent acceptance of some market risk. In spite of the short-lived market decline in fall, 2018 (esp. December) the securities delivered a 2-year value increase of 5% per year Vs. bank rates being mostly under 1%. 2018 was a rare and short case of a modest reduction.

On the bank side, however, CD rates began to move up in summer 2018 and we were able to roll some funds into CDs paying as much as 2.65% APY for 18 months. In this period, we worked with our primary bankers to move older deposits earning under 1% into new CDs and also a new sweep savings account paying 1.4%. Interest yields have slipped somewhat since early 2019 but the net effect is that our total interest and dividend income went from \$5K in 2017 to \$10K in 2018 to \$29K in 2019, most of the increase going to tax-based funds. Please note our securities produced an additional \$17K in realized capital gains for funds not sourced from taxes. Rates are still historically quite low but it feels good at last to crawl out of the basement.

The Orford Schools Fund Advisory Committee awarded \$1,350 in one Alice Mann and two Menta Sawyer Scholarships to Orford graduates of Rivendell Academy going on to further education. These funds were awarded as one Alice Mann and two Menta Sawyer. The Niles Committee supported a share of the Rivendell Academy French Trip based on participation of Orford Students. It also funded the "Aging in Orford" mailer.

Trustees reviewed and updated our "Prudent Man" based Investment Policy and filed it with the State as required. Please contact us for a copy.

Joe Davis, Trustee; Seth Carter, Trustee; Mark Blanchard, Trustee & Treasurer/Bookkeeper

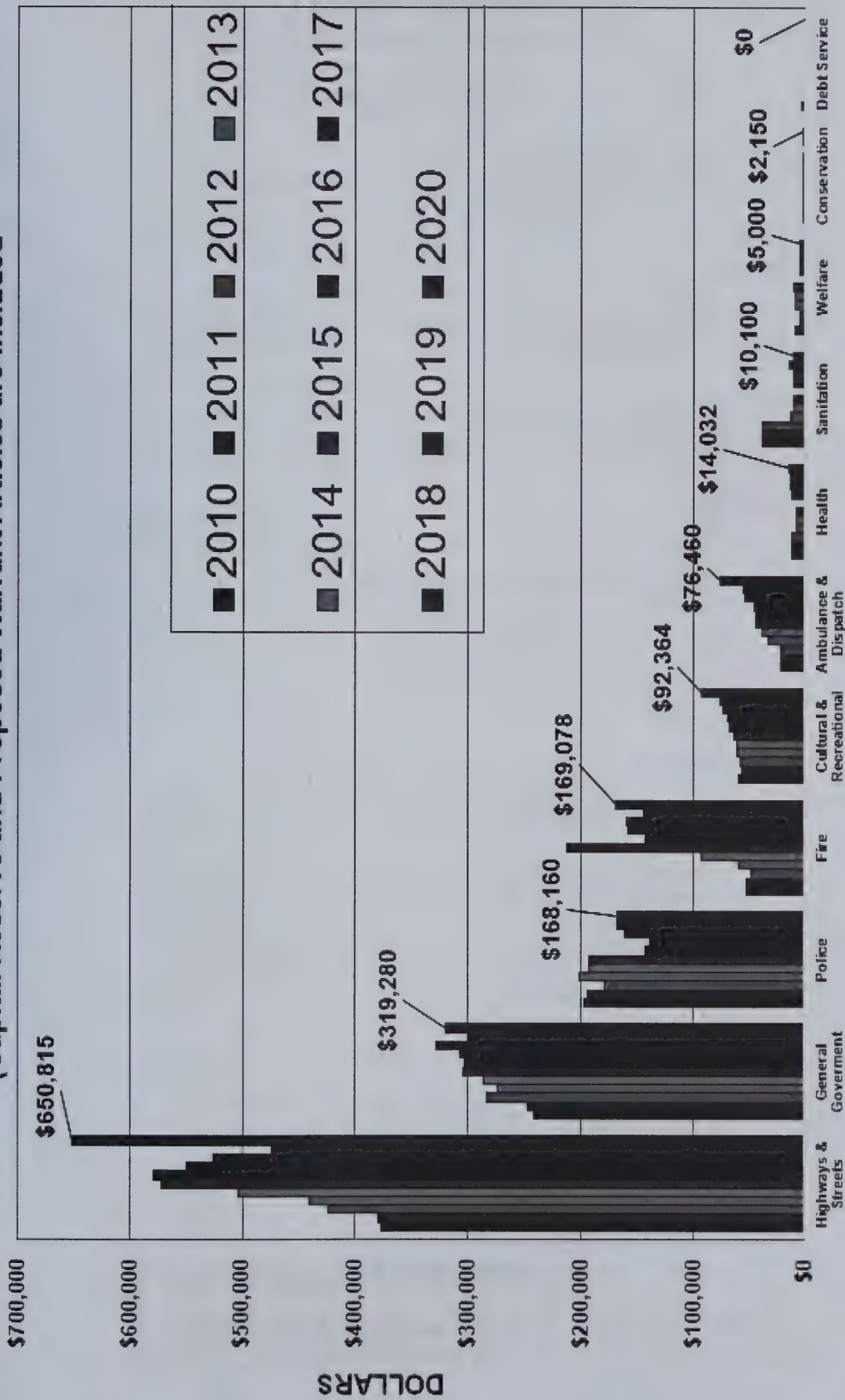
CAPITAL RESERVE WORKSHEET FOR 2020 BUDGET 1/29/2020

YRS	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
1989 BRIDGES & ROADS															
ADD EACH YR	\$100,000	\$103,000	\$146,000	\$109,180	\$112,455	\$115,829	\$119,304	\$122,883	\$126,570	\$130,367	\$134,278	\$138,306	\$142,455	\$146,729	\$151,131
PROJECTED BALANCE	\$194,812	\$397,307	\$568,307	\$677,487	\$789,942	\$905,771	\$1,025,075	\$1,147,958	\$1,274,528	\$1,404,894	\$1,539,172	\$1,677,478	\$1,819,933	\$1,966,662	\$2,117,792
1983 HIGHWAY OPT TRUCKS															
TRUCK 2, 2002															
10				\$211,064	\$217,592									\$283,652	\$292,425
TRUCK 3, 2008															
8	\$90,982								\$130,477						
1.5 TON TRUCK									\$18,267						
CREDIT TRADE IN	\$0			\$23,000	\$30,463				\$18,267					\$39,711	\$40,940
ADD EACH YR	\$37,000	\$36,500	\$17,500	\$38,825	\$39,784	\$40,977	\$42,207	\$43,473	\$44,777	\$46,120	\$47,504	\$48,929	\$50,397	\$51,909	\$53,466
PROJECTED BALANCE	\$231,889	\$272,562	\$300,062	\$350,622	\$372,777	\$404,254	\$442,461	\$489,934	\$548,711	\$609,831	\$673,335	\$739,264	\$807,661	\$878,570	\$952,036
1983 LOADER/BACKHOE															
LOADER 1998															
25															
BACKHOE 2015															
17															
CREDIT TRADE IN	\$0	\$19,000	\$19,500	\$20,085	\$20,688	\$21,308	\$21,947	\$22,606	\$23,284	\$23,983	\$24,702	\$25,443	\$26,206	\$26,993	\$27,802
ADD EACH YR	\$29,449	\$48,821	\$68,321	\$88,406	\$109,094	\$130,402	\$152,349	\$174,955	\$198,239	\$222,222	\$247,994	\$274,766	\$303,639	\$333,692	\$364,935
PROJECTED BALANCE	\$29,449	\$48,821	\$68,321	\$88,406	\$109,094	\$130,402	\$152,349	\$174,955	\$198,239	\$222,222	\$247,994	\$274,766	\$303,639	\$333,692	\$364,935
1983 GRADER 2006															
CREDIT TRADE IN	\$0	\$6,000	\$6,000	\$6,180	\$6,365	\$6,556	\$6,753	\$6,956	\$7,164	\$7,379	\$7,601	\$7,829	\$8,063	\$8,305	\$8,555
ADD EACH YR	\$196,440	\$205,201	\$211,201	\$217,381	\$223,746	\$230,303	\$237,056	\$244,011	\$251,176	\$258,555	\$266,156	\$273,984	\$282,048	\$290,353	\$298,908
PROJECTED BALANCE	\$196,440	\$205,201	\$211,201	\$217,381	\$223,746	\$230,303	\$237,056	\$244,011	\$251,176	\$258,555	\$266,156	\$273,984	\$282,048	\$290,353	\$298,908
2003 HEAVY EQUIPT MAINT															
ADD EACH YR	\$4,000	\$6,000	\$6,500	\$6,825	\$7,166	\$7,525	\$7,901	\$8,296	\$8,711	\$9,146	\$9,603	\$10,084	\$10,588	\$11,117	\$11,673
PROJECTED BALANCE	\$4,000	\$6,000	\$6,500	\$6,825	\$7,166	\$7,525	\$7,901	\$8,296	\$8,711	\$9,146	\$9,603	\$10,084	\$10,588	\$11,117	\$11,673
1989 FIRE OPT TRUCKS															
PUMPER #3 1996															
30															
RESQUE 1999															
30															
TANKER TRUCK #2 2016															
5%															
CREDIT TRADE IN	\$40,000	\$39,000	\$20,000	\$49,000	\$50,470	\$51,984	\$53,544	\$55,150	\$56,804	\$58,509	\$60,264	\$62,072	\$63,934	\$65,852	\$67,827
ADD EACH YR	\$231,439	\$275,968	\$145,968	\$194,968	\$245,438	\$297,422	\$350,965	\$406,115	\$463,866	\$524,124	\$586,004	\$649,528	\$714,796	\$781,808	\$850,573
PROJECTED BALANCE	\$231,439	\$275,968	\$145,968	\$194,968	\$245,438	\$297,422	\$350,965	\$406,115	\$463,866	\$524,124	\$586,004	\$649,528	\$714,796	\$781,808	\$850,573
2015 FIRE DEPT EXP TRUST															
Protective Gear	\$6,522	\$6,522	\$6,913	\$7,259	\$7,622	\$8,003	\$8,403	\$8,823	\$9,264	\$9,727	\$10,214	\$10,724	\$11,261	\$11,824	\$12,415
SCBA (Air Packs)	\$6,522	\$6,522	\$6,913	\$7,259	\$7,622	\$8,003	\$8,403	\$8,823	\$9,264	\$9,727	\$10,214	\$10,724	\$11,261	\$11,824	\$12,415
Dry Hydrants	\$6,522	\$6,522	\$6,913	\$7,259	\$7,622	\$8,003	\$8,403	\$8,823	\$9,264	\$9,727	\$10,214	\$10,724	\$11,261	\$11,824	\$12,415
Hose	\$3,261	\$3,261	\$3,457	\$3,630	\$3,811	\$4,002	\$4,202	\$4,412	\$4,633	\$4,864	\$5,108	\$5,366	\$5,637	\$5,921	\$6,208
Radios, Pagers	\$2,174	\$2,174	\$2,304	\$2,419	\$2,540	\$2,667	\$2,801	\$2,941	\$3,088	\$3,242	\$3,404	\$3,574	\$3,753	\$3,941	\$4,138
ADD EACH YR	\$25,000	\$25,000	\$26,500	\$27,825	\$29,216	\$30,677	\$32,211	\$33,821	\$35,513	\$37,288	\$39,153	\$41,110	\$43,166	\$45,324	\$47,590
PROJECTED BALANCE	\$53,984	\$76,129	\$102,629	\$130,454	\$159,670	\$190,347	\$222,578	\$256,399	\$291,912	\$329,200	\$368,353	\$409,473	\$452,659	\$497,993	\$545,583
2017 FIRE DEPT MAJ REPAIRS															
ADD EACH YR	\$3,500	\$3,500	\$3,500												
PROJECTED BALANCE	\$3,500	\$3,500	\$3,500												
1978 CRUISERS															
INTERCEPTOR 2014															
TRADE CREDIT/GRANT					\$54,636										
ADD EACH YR	\$0	\$6,000	\$12,000	\$12,360	\$12,731	\$9,000	\$9,270	\$9,548	\$9,835	\$10,130	\$10,433	\$10,746	\$11,069	\$11,401	\$11,745
PROJECTED BALANCE	\$16,498	\$22,830	\$34,830	\$47,190	\$59,785	\$68,785	\$78,055	\$87,603	\$97,438	\$107,567	\$118,001	\$128,737	\$139,776	\$151,117	\$162,862
1992/2015 CEMETARY MOWER/BUILDG															
CEMETARY				\$7,679	\$8,642										
CREDIT TRADE IN	\$0	\$1,200	\$1,200	\$1,236	\$1,273	\$1,311	\$1,351	\$1,391	\$1,433	\$1,476	\$2,000	\$2,060	\$2,122	\$2,185	\$2,600
ADD EACH YR	\$0	\$1,200	\$1,200	\$1,236	\$1,273	\$1,311	\$1,351	\$1,391	\$1,433	\$1,476	\$2,000	\$2,060	\$2,122	\$2,185	\$2,600
Expenditures	\$15,593	\$12,750	\$13,950	\$7,892	\$9,165	\$10,476	\$11,827	\$5,008	\$6,440	\$7,916	\$9,916	\$2,736	\$4,858	\$7,043	\$9,643
PROJECTED BALANCE	\$15,593	\$12,750	\$13,950	\$7,892	\$9,165	\$10,476	\$11,827	\$5,008	\$6,440	\$7,916	\$9,916	\$2,736	\$4,858	\$7,043	\$9,643
1991 TOWN BUILDINGS															
ADD EACH YEAR	\$16,400	\$16,400	\$17,000	\$17,510	\$18,035	\$18,576	\$19,134	\$19,708	\$20,299	\$20,908	\$21,535	\$22,181	\$22,847	\$23,532	\$24,238
WITHDRAWALS															
PROJECTED BALANCE	\$67,060	\$84,990	\$101,990	\$119,500	\$137,535	\$156,112	\$175,245	\$194,953	\$215,252	\$236,160	\$257,695	\$279,876	\$302,723	\$326,255	\$350,493
NOT															

PROJECTED BALANCES ADJUSTED FOR ACTUALS AS OF 12/31/2019 (year end balance)

Note that the \$50 K Fire Dept credit is estimated less than the \$60 K to \$80 K the Fire Chief verbally received, and future contributions have been increased to eliminate a 2026 shortfall

COMPARISON OF 2020 PROPOSED TO PRIOR BUDGETS SINCE 2010 **(Capital Reserve and Proposed Warrant Articles are included)**



2020 DEPARTMENT COSTS

Revised 2/4/2020

Treasurer's Report For the Year 2019

General Fund

Cash on Hand January 1, 2019

Woodsville Guaranty Bank:	\$762,804.46
Mascoma Savings Bank:	\$1,187,310.14

Receipts:

Tax Collector: Debbie Hadlock	\$4,174,163.12
Town Clerk: Debbie Hadlock	\$305,662.97

Interest:

Woodsville Guarantee Bank	\$136.10
Mascoma Bank	\$1,931.18

Other Sources:

State of New Hampshire	\$145,335.10
FEMA	\$342,463.40
Rivendell license fee for use of town fields	\$10,200.00
Transfers from Trustee of Trust Funds	\$117,944.00
Sale of Municipal Property	\$12,045.25
Miscellaneous	\$23,156.46

Total Receipts: \$5,133,037.57

Disbursements:

Rivendell Interstate School District	\$2,809,726.00
Grafton County Tax	\$289,797.00
Transfers to Trustees of Trust Funds	\$548,318.84
Conservation Commission	\$4,230.00
Capital Expenses	\$87,623.60
Misc. Town Expenses	\$1,040,683.17

Total Disbursements \$4,780,378.61

Net Income: \$352,658.96

Cash on Hand December 31, 2019

Woodsville Guarantee Bank:	\$173,717.60
Mascoma Bank:	\$2,129,056.47

2019 Funds Encumbered/Liabilities

Rivendell Assessment for school year ending June 2020:	\$1,479,982.00
Encumbered Funds for Non-lapsing Warrant Articles:	\$ 140,480.00

Restricted Funds

Conservation Commission Fund

Balance December 31, 2018:	\$143,427.44
Additions	\$4,230.00
Income	\$305.75
Expenses	\$24,557.41
Balance December 31, 2019	

Special Projects

Balance December 31, 2018:	\$6,880.83
Donations	\$1,946.25
Expenses	\$3328.86
Balance December 31, 2019:	\$5501.52

Firefighter's Memorial Fund

Balance December 31, 2018:	\$473.19
Donations	\$200.00
Balance December 31, 2019:	\$673.19

Playground Fund

Balance December 31, 2018:	\$2,398.80
Donations	\$100.00
Balance December 31, 2019:	\$2,498.80

Respectfully Submitted,
Nancy L Murphy
Treasurer

TAX COLLECTOR'S REPORT FISCAL YEAR ENDED DECEMBER 31, 2019

Committed to Collector

Property Taxes, 1 st Issue	1,896,842.00
Property Taxes, 2 nd Issue	2,185,856.00
Yield Taxes	30,834.09
Land Use Change Tax	4,230.00
Total	4,117,762.06

Remitted to Treasurer

Property Taxes, 1 st Issue	1,844,482.12
Property Taxes, 2 nd Issue	2,027,473.42
Past Property Taxes	338,625.74
Yield Taxes	33,041.03
Land Use Change Tax	4,230.00
Credit	5,716.98
Total	4,253,569.29

Uncollected Taxes

Property Taxes, 1 st Issue	53,959.15
Property Taxes, 2 nd Issue	158,463.97
Past Years Taxes	73,965.84
Total	286,388.96
Deferred Taxes	81,352.02
Total Uncollected Taxes	367,740.98

**TOWN CLERK'S ACCOUNTS RECEIVABLE REPORT
JANUARY 1, 2019 THROUGH DECEMBER 31, 2019**

Auto Registration Fee	\$309,071.06
Dog License & Penalties	1,231.00
Boat Registrations	671.54
Vital Records	535.90
Miscellaneous	37.00
TOTAL REVENUE	\$310,546.50

Town Clerk Office Hours: Tuesday 1:00 to 6:00PM, Wednesday 10:00AM to 1:00PM,
Thursday 8:00 to 11:00AM

DOG LICENSE FEES

Male or Female	\$9.00
Altered Animals	6.50
Senior Citizens (over 65 years old, 1 st dog)	2.00

Group Licenses

The minimum number of dogs required to qualify for a group license is five (5) dogs, with a standard fee of \$20.00

Proof of rabies vaccination and altering are required.
All dogs should be licensed by May 1, 2020

If your dog is not licensed with the Town of Orford by May 31, 2020, you will be in violation of RSA 466:1. A civil forfeiture will be issued which carries a \$25.00 fine plus late fees.

RABIES CLINIC

An Orford/Fairlee joint Rabies Clinic is scheduled for Wednesday, March 11, 2020, between 6:00-7:00pm at the Fairlee Fire Station. This has been arranged with the Oxbow Veterinary Clinic of Bradford, VT. The Orford Town Clerk will be present. Attendance at this program is not only convenient, but also offers the Rabies Shots at a reduced rate of \$10.00.

If anyone sees an animal they suspect of being rabid, please contact dispatch or the NH Fish and Game Department.



Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

In our opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Orford, as of December 31, 2018, and the respective changes in financial position thereof, and the budgetary comparison for the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the pension information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational and economic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Orford's basic financial statements. The combining non-major and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining non-major and individual general fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Roberts & Greene, PLLC

Concord, New Hampshire
December 10, 2019

Emergency Management

What Is Emergency Management?

Emergency management is the discipline of dealing with and avoiding risks, particularly those that have catastrophic consequences for communities, regions, or entire countries. It is the dynamic process of preparing for, mitigating, responding to and recovering from an emergency. Planning, though critical, is not the only component. Training, conducting drills, testing equipment and coordinating activities with the community are other important functions. Effective emergency management relies on the integration of emergency plans at all levels of government and non-government, including individuals and community organizations.

The Five Phases of Emergency Management

Prevention focuses on preventing human hazards, primarily from potential natural disasters or terrorist (both physical and biological) attacks. Preventive measures are designed to provide more permanent protection from disasters; however, not all disasters can be prevented. The risk of loss of life and injury can be limited with good evacuation plans, environmental planning and design standards.

Preparedness is a continuous cycle of planning, organizing, training, equipping, exercising, evaluating, and taking corrective action. Training and exercising plans is the cornerstone of preparedness which focuses on readiness to respond to all-hazards incidents and emergencies.

Response is comprised of the coordination and management of resources (including personnel, equipment, and supplies) utilizing the Incident Command System in an all-hazards approach; and measures taken for life/property/environmental safety. The response phase is a reaction to the occurrence of a catastrophic disaster or emergency.

Recovery consists of those activities that continue beyond the emergency period to restore critical community functions and begin to manage stabilization efforts. The recovery phase begins immediately after the threat to human life has subsided. The goal of the recovery phase is to bring the affected area back to some degree of normalcy.

Mitigation is the effort to reduce loss of life and property by lessening the impact of disasters and emergencies. Mitigation involves structural and non-structural measures taken to limit the impact of disasters and emergencies. Structural mitigation actions change the characteristics of buildings or the environment; examples include flood control projects, raising building elevations, and clearing areas around structures. Non-structural mitigation most often entails adopting or changing building codes.

Michael Gilbert
Emergency Management Director

HIGHWAY DEPARTMENT

2019 has been a somewhat trying year for the highway department. From a very long winter to a tough mud season with limited manpower. Equipment failures at the most inopportune times, and an insurance safety audit of our highway building and grounds that ended with the notation of several safety violations and building shortfalls. The highway department has been continually pressing forward to overcome these every day challenges.

In 2019 we instituted a computerized cost tracking system for the highway department to better track purchases, repairs, man hours & materials. We have also adopted several policies to help better maintain our fleet of vehicles & equipment. This was done in hopes of recognizing small problems or minor repairs so they do not ever become major repairs.

2020 will be a year of transition for the highway department. We look forward to completing a long list of overdue road projects while starting work on a long-term plan for all of the towns roads. We thank you for your continued support.

Respectfully,

Acting Road Agents:

John Adams

Tom Stekettee

Fred Kidder II

ORFORD VEHICLE AND EQUIPMENT REPLACEMENT SCHEDULE

Revised 2/4/2020 for 2020

[illegible]

ORFORD FIRE DEPARTMENT

Our mission continues to be community focused through our efforts to protect the life, property, and environment of our local communities and visitors with compassionate trained professionals. We currently have 17 certified firefighters (level 1 and higher) and 5 AEMTs. *All members are CPR/AED certified.* Our team put in over 800 hours of training in 2019, which includes fire and EMS training. In addition, many of our members put in an excess of 200 hours working, including but not limited to upkeep of the fire trucks, cleaning the station, fire hydrant maintenance, and performing equipment checks.

We continue to train in such areas as cold-water pumping, first-aid refreshers, Twin State Fire School offerings, pump training, driver training, HAZMAT and gas meter knowledge, and monthly in-house trainings. We also spend time “preplanning” various scenarios so that we are better prepared to serve the community for any future emergencies. We spend time looking for possible water sources for hard to get to places, troublesome driveways, and places that might provide us with challenges and how to best approach the situation if an emergency ever happened there. We do all these activities, because we are a group of people who love to serve the town of Orford.

After careful planning and consideration, in March 2020 we will ask the town for a new rescue truck and a trailer/UTV combination. Our current rescue truck was purchased in the 1990s as a heavy rescue to run to various interstate automobile accidents in Orford and surrounding communities. We now mainly use it for medical calls, wilderness rescues, and for the more recent heavy storm rescues. The truck is still valuable, and we would look to sell in order to help offset the cost of a new truck. We would like a truck that is smaller and more versatile. A trailer/UTV would greatly assist us in rescues on Mount Cube and help us to better access areas of Orford that can be difficult to get to during certain times of the year.

Please dial 911 in the event of any emergencies. The members of the Orford Fire Department would like to remind you that we are on call 24/7, 365 days a year. We are here to serve the community. If you have any questions or would like to check us out, please feel free to reach out to any of our officers. We are always looking for new, dedicated members. If you have a desire to serve and help your community, please contact the Department. Stop by the fire station on the first Monday of the month when we have monthly meetings, or the third Monday of the month when we have our monthly training. Stay up-to-date with Department news by following us on Facebook @ Orford NH. Fire Department.

The members of the Department would like to thank the town of Orford for their continuing support. Your Orford Fire Department responded to 141 calls in 2019:

Mutual Aid Calls	16	Powers Lines	20	Chimney Fires	1
Brush Fires	4	Medical Calls	55	Structure Fires	3
Fire Alarms	7	Auto Accidents	14	Auto Fire	1
Service Calls	20				

Our call volume over the last several years:

2018: 153	2016: 117	2014: 110	2012: 96
2017: 126	2015: 132	2013: 104	2011: 70

We hope you don't have one, but if you do have an emergency, you can count on us being there. Here's to a safe 2020.

Respectfully submitted, Terry Straight, Fire Chief

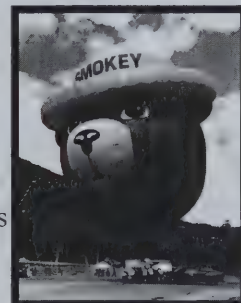
Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75th year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done.

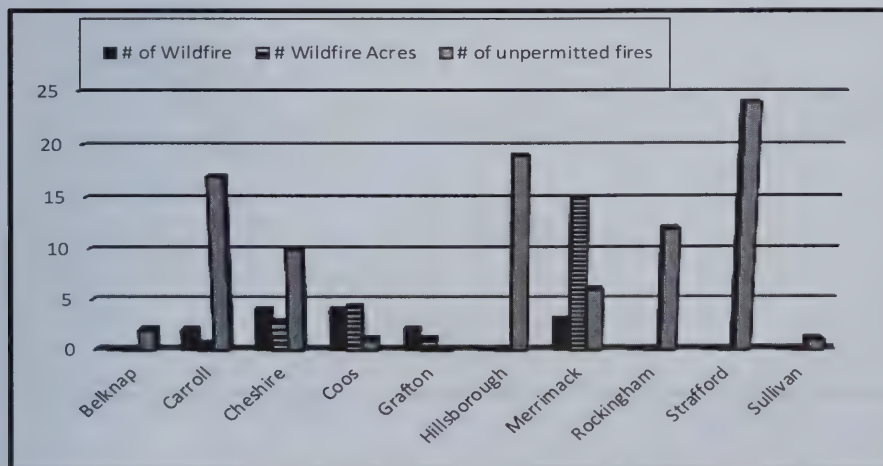
“Remember, Only You Can Prevent Wildfires!”



As we prepare for the 2020 fire season, please remember to contact **Forest Fire Warden Jim Hook 353-4834** or Deputy Forest Fire Wardens, Jimmy Carter 353-9669, John Dunham 603-276-0213, Terry Straight 603-728-7569, or Arthur Dennis to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/.

2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

* Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	3	1	0	1	1	1	1	3

In 2019, 134 Police Officers were killed while serving their communities. My thoughts and prayers go to their families and their communities. May they all Rest in Peace, knowing the sacrifice was not in vain, but a sacrifice of love for the communities they served.

Report of the Orford Police Department 2019

The Orford Police Department's continuing mission is to provide professional and compassionate police service through partnerships that build trust, reduce crime, create a safe environment, and enhance the quality of life in the Orford community. To fulfill that mission, Integrity, Respect, Fairness, and Excellence are the core values of the department.

2019 has been a very eventful year. A total of 809 Calls for Service including 37 criminal cases/investigations, of which several are still open and being actively investigated. NH State Police covered 63 total calls for the year during my absence for vacation, time-off, and non-availability.

A total of 28 Animal Control complaints were handled resulting in warnings and violations for non-registration of our canine family members. Per NH statute (466:1) all dogs must be licensed with the town annually. Please ensure this is done.

Orford PD conducted a total of 295 motor vehicle stops, resulting in 65 written summons and 230 warnings. There were a total of 11 motor vehicle accidents. The majority of these stops and accidents were due to excessive speed and could most likely have been avoided.

As always, I would like to thank the New Hampshire State Police, Grafton County Sheriff Office, Lyme Police Department, and the Piermont Police Department for their service and support to the Orford Police Department and Orford community.

Please keep your families safety and security in mind at all times by locking and securing your homes and vehicles, and report any suspicious activity. ***If you see something, say something.***

Respectfully,
Jason Bachus
Chief of Police
Orford Police Department

Law Enforcement Agency Calls for Service			OPD	NHSP	OPD
	2016	2017	2018	2018	2019
Total Incidents	1948	497	77	1074	809
Accidents	7	18	4	31	11
Administrative Calls	*	*	1	0	1
Alarm Response	*	*	2	26	14
Animal Complaint	28	14	6	8	28
Assault (active/past)	2	4	0	5	1
Assist Agency (PD, FD, Amb)	*	*	9	10	73
Assist Citizen/House Check	847	2	7	22	74
Assist DCYF/APS	*	*	0	9	4
Criminal Threatening	1	3	1	6	3
Disorderly Conduct	3	0	0	0	3
Domestic Disturbances	2	6	0	6	2
Drug Violations	0	0	0	2	1
DUI	1	0	0	0	1
Follow-ups/Inv/Misc.	110	0	2	0	79
Forgery/Bad Check/Fraud	9	0	0	0	7
Harassment	0	0	1	0	1
Hit and Run	*	*	0	2	0
Illegal Dumping/Littering	*	*	1	0	3
Liquor Violations	0	0	0	0	0
MV Unlocks	2	0	0	0	8
Paper Service	*	*	5	22	12
Parking and Misc. MV	*	*	6	22	19
Public Relations/Lectures	10	0	0	0	13
Roadway Obstruction/Misc.	*	*	0	1	12
Robbery/Burglary	1	4	0	0	0
Sex Offender Registration	4	5	0	6	7
Sexual Assault/Rape	1	0	0	1	1
Suspicious Activity/Person	*	*	1	16	11
Theft (Property/Identity)	9	13	1	13	4
Total MV Stops	257	154	21	801	295
Citations Issued	20	40	0	103	65
Warnings Issued	237	114	21	698	230
Unattended Death/Suicidal	*	*	0	4	2
Vandalism	24	6	0	0	3
IN Verification	9	1	2	1	5
Weapon / Fish & Game	*	*	6	5	2
Welfare Check / House Check	*	*	1	29	19
Misc. Activities	*	*	0	26	90
NHSP Covered Calls		113		123	63

Notes: A complete listing of calls for service available at OPD

A total of 2 Custodial Arrests and 4 Warrants for Arrest issued in 2019 by OPD

STRIKE UP THE BAND

2019



A TRIBUTE

On June 29, a celebration was held to present the completed Orford bandstand to the Board of Selectmen for the Orford community to enjoy for many years to come.

The successful 2019 season included five concerts, three movie nights, a Talent and Open Mic night each, a children's program presented by Squam Lakes Nature Science Center and a children's music performance. Each event was partnered with an Orford not-for-profit organization that provided light refreshments. All events were free to the public. A special thank you to all who supported this summer entertainment, including the Orford Social and Free libraries that sponsored the children's program and the 'Ville Quilters who made a picnic blanket to be raffled for the benefit of the Bandstand. In addition, we thank everyone who supported the annual Holiday Cookie sale and the Strawberry Shortcake sale.

We will be posting our meetings as they are scheduled and welcome new members. Also, please let us know if you have a favorite band or program which you would like us to consider for a future event. We will be announcing soon the 2020 season.

Orford Bandstand Committee

NILES TRUST FUND COMMITTEE

2019

The Niles Trust Fund was established in 1990 following a generous bequest of \$50,000 to the Town of Orford made by Mrs. Eleanor (Harrison) Niles. Both Mrs. Niles and her husband, Harry, had an affection for Orford and its citizens following their move to town in 1950. They made this bequest to the town to be used for activities and opportunities that will be of benefit to Orford residents. In keeping with their wishes, the funds are available for improving community facilities and sponsoring organizations and individuals of Orford with financial aid for opportunities that otherwise might be unattainable.

Requests for funding are reviewed by a committee of five Orford residents who are appointed by the Board of Selectmen. This year, the Committee approved a grant (\$2100) to support Orford Rivendell students (7) to participate in the 2019 Rivendell Abroad trip to France. Also, the Committee gave a grant (\$250) to the Concerned Citizens of Orford to support the costs of printing and mailing a town-wide survey to determine the anticipated needs of Orford's citizens as they age.

The Committee encourages Orford residents, committees and organizations to consider applying for funding of special needs or activities that will benefit the town of Orford and its residents. Applications may be obtained on the Orford website or Town Office. Interested applicants are encouraged to submit requests at least two weeks in advance of event in order to allow time for the Committee to convene. Thank you.
Respectfully submitted by,

The Niles Committee

Ann Green (Chair), Melinda Ricker, David Coker, Ruth Hook, Sheila Conley

CEMETERY REPORT

2019

In our search to purchase a small vehicle with dump body for conveyance in opening graves and many other cemetery chores, we were fortunate to have found a private, local resident with such, to fit our needs. This was accomplished with a lot less money and we thank Sally Tomlinson.

We thank the Grafton County Department of Corrections for the manpower, for the excellent job of staining our equipment building.

As always, the cemetery commissioners, thank Kurt Gendron for his great work and pride in maintaining our cemeteries.

A big "Thank you" to those donating wreaths and flowers enhancing our cemeteries.

The cemetery commission is in need of volunteers to replace out-going commissioners. A list of, some of the duties, is available from the commissioners or at the town office.

Paul B Messer, Sr
Brenda Smith
Kenneth Wiren
Cemetery Commissioners

ORFORD CONSERVATION COMMISSION

2019 Annual Report

The Orford Conservation Commission (OCC) continues to work actively on a variety of conservation-related projects throughout Orford. Our objectives remain to promote and continue dedicated stewardship of the many remarkable natural resources in Orford.

The projects undertaken by the OCC in 2019 included:

- Mountain View Farm Conservation Area: The OCC cosponsored and endorsed activities including stargazing and moonlight snowshoeing at this unique and now protected land in Quinttown.
- Orford Conservation Land: Continued maintenance of hiking trail to the Connecticut River from Rt. 10 and monitored tree planting of riparian buffer.
- Easement Reviews: Conducted annual reviews of conserved land in Orford.
- Conservation Easements: Worked on conservation easement projects, including Brackett Brook Farm in East Orford, with the Upper Valley Land Trust (UVLT). Held a public hearing on donating \$10,000 from the Conservation Fund to help the UVLT purchase the easement (in progress).
- Jacobs Brook flooding/erosion mitigation and restoration of life: Worked with NH DES, Ron Rhodes with the Connecticut River Conservancy, Northwoods Stewardship Center, and wetlands engineer Jim Kennedy to obtain a permit for work along NH Route 25A in Orfordville. Work including cutting a riparian bench, placing rock, and planting trees and willow stakes, was completed in October.
- Culverts Study: Meghan Butts of the Upper Valley Lake Sunapee Regional Planning Commission conducted a town-wide, comprehensive culvert study, which was cosponsored by the OCC and the Selectboard. Study results will help to identify deficiencies and to establish priorities.
- Other activities: Presented a conservation slide show at Town Meeting; reviewed wetland permit applications; reviewed NH Department of Environmental Services (DES) letters to landowners regarding wetlands violations or failing septic systems; and reviewed possible sites for Connecticut River Conservancy cleanup efforts. Planned invasive plant species identification and containment project for 2020. Worked with NH DES and Selectboard on Orfordville Road bog culvert and spillover project.
- Water Testing: Water testing conducted May through September at ten sites along Jacobs Brook at Indian Pond beach/boat launch, and the Baker Ponds. Testing sites were added, and more frequent testing will continue for 2020. New water testers have been trained.

Edmond Cooley (Chair), conservation@orfordnh.us, Jeff MacQueen (Vice-Chair), Tom Bubolz, John Miller, Harry Pease, Craig Putnam, and Carl Schmidt; Alternates: Emily Bryant, Carl Cassel, Diane Gildersleeve, and Fran Plaisted (Secretary).

Beginning Balance:	\$143,427.44
Deposits:	\$4,230.00
Interest:	\$305.75
Payments:	\$24,555.31
Bank Fees:	\$2.10
Subtotal:	\$123,405.78
Committed:	\$10,000.00
Current Balance:	\$113,405.78

Orford Energy Committee 2019 Annual Report

The Orford Energy Committee (OEC) worked actively throughout 2019 as it did in 2018 and expects to be busier yet in 2020. We focus on plans and projects to help reduce energy consumption by Town buildings and vehicles, and to provide information and energy saving tips to residents of Orford.

The 2019 projects undertaken by the Energy Committee included:

- Continued work on Weatherize Project with Vital Communities
- Worked on energy projects around Orford
 - o Recommended low energy use lighting and appliances
 - o Recommended vehicle idling updates to Town Vehicle/Equipment Use Policy
- Met with Selectboard several times in the year regarding various projects and goals
- Met with NH Preservation Alliance representative to discuss listing the Orford Town Offices building on the NH Historic Registry to gain access to weatherization and similar grants
- Provided annual Energy Survey to Vital Communities
- Attended Vital Communities Energy Committee Round Table and Hanover Ready for 100 Sustainability Seminar
- Handed out energy saving information at Town Meeting and a conducted short survey
- Sought estimates for possible work on foundation and basement of Orford Town Offices
- Worked with contractor who will provide free drainage / grading work at Town Offices.
- Reported street lights needing repair
- Researched Tesla Power Wall batteries and possible deployment programs
- Looked into municipal weatherize programs for Town buildings
- Gathered and posted information regarding energy saving tips and programs on OEC website
- Gathered and posted information on understanding climate change on OEC website
- Foundation of Town Offices: Further work was completed by Jordon with some assist from Dave Smith and John Miller. (Vermin had vacated previously). The work plugged and insulated holes but was temporary in nature and not comprehensive due to serious deficiencies noted in existing foundation on entire Northwest portion of building. Recommendation for foundation repair/replacement made to Selectboard.
- Demonstrated impressive capabilities, including noise reduction, of battery-powered chainsaw

The OEC is always looking for Orford residents interested in energy issues and willing to participate as volunteers or Energy Committee members. We continue to explore information and programs to help you save on your energy costs and to reduce your carbon footprint. OEC open meetings are held the second Tuesday each month at 7 PM in the Niles Room of the Town Offices. Meetings are warned and minutes posted on the Orford Town Website and Listserve. **All who are interested are welcome to attend. We also welcome your thoughts.**

Edmond Cooley (Chair), Mark Blanchard (Vice Chair), John Miller, Jordon Sutherlin, and Robb Day; Alternates: Emily Bryant (Secretary) and David Smith.

Website: <http://orfordnh.us/commissions-committees/energy-committee/>

Email: energy@orfordnh.us

Follow us on Facebook at Orford Energy Committee

ORFORD FREE LIBRARY

The Free Library had a successful year in 2019. The services and collection of the library have been well used by our patrons. During the year we had 2249 patron visits and 4570 items were borrowed from the library.

The library held events for adults, children and families throughout the year. These included: a book discussion series introducing adults to children's literature, "Adults Read Children's Books, Too"; an evening of harp music with Patty Williams and friends; a mud season Scrabble night; the Summer Reading Program "A Universe of Stories" held in conjunction with the Social Library which included a musical presentation by Mr. Aaron at the bandstand; monthly Sunday afternoon story hours; a summer bake sale; our annual Halloween pumpkin carving event; an introduction to sign language and the Holiday Open House which was part of the Holiday in the 'Ville celebration with the Orford Historical Society. The 'Ville Quilters continued to meet regularly at the library on Saturday mornings. Ancestry and HeritageQuest are both available to our patrons with an extensive database for genealogical research. The "1000 Books Before Kindergarten" program continues to be enthusiastically used by families with young children.

Thanks to a gift from the Friends of the Orford Libraries, we have renovated the children's room with a new rug, shelving and seating. The room is more inviting and will provide room for our expanding children's collection. Our bathroom also got new flooring. In addition, the Friends provide museum passes at the library. Thank you Friends.

We extend a sincere thank you to trustee, Heather Lepene, who resigned from her position at the end of the year. We are pleased to welcome Stacey King as our new trustee. We are indebted to our volunteers and those who have contributed materials, their time and skills, refreshments, books, puzzles and games. Our annual Volunteer Appreciation event was held in September to honor the efforts of these loyal volunteers.

Board of Trustees: Susan Kling, Carol Boynton, Stacey King

Library Director: Laurel Fulford

Receipts

Cash on hand January 1, 2019	\$ 18,553.39
Town of Orford	23,600.20
Bake Sale	320.50
Gifts/Donations	475.00
Friends of the Orford Libraries gift	3,000.00
Misc.	66.41
Interest	<u>10.00</u>
	\$ 46,025.50

Expenditures

Books	2,571.73
Multimedia	1,237.19
Magazines	206.79
Librarian	11,797.50
Fuel/Heat	2,405.62
Repair/Improvements	681.61
Postal	76.00
Telephone	521.76
Electric	518.84
Copier/Library Supplies	612.48
Grounds	468.91
Computer/Internet Services	692.52
Dues/Memberships	801.00
Programs/Materials	160.75
Equipment/Furniture	2,476.90
Howe/Evergreen Annual Fees	1,030.00
Misc.	592.91
Balance in checking account December 31, 2019	\$ <u>19,172.99</u>
	\$ 46,025.50

ORFORD SOCIAL LIBRARY

The Orford Social Library welcomes everyone! Come and connect with new people and ideas. Besides books, you can find audiobooks, downloadable e-books, DVDs, computers, 24/7 internet access, games, puzzles, a printer and copier. This year we offered over 170 programs to almost 5000 patrons.

Highlights include supporting local authors with book signings from Louise May Fowler "The Poorwoods" and Rachel Hodges "Gingerly". Local artists of all ages have exhibited their work, including students from Samuel Morey Elementary School. New this year was a series on Aging, French conversation, a Harvest Potluck, a facilitated History Book group along with hands-on learning programs such as forcing bulbs, avoiding ticks and making pie crust. Armchair travelers enjoyed travelogues to South Africa, Newfoundland, Argentina and Antarctica.

Annual events included our Ice Cream Social, Holiday Open House, Poem on a Postcard, a Perennial Exchange and outdoor children's event at the bandstand. This year we installed new energy-efficient lighting and painted the children's room.

Ongoing groups include weekly Mah Jongg games, monthly book groups, story and art time for children, knitting and computer help sessions.

Volunteers are an important part of the library and their work is vital to our operation. The Friends of the Orford Libraries work hard to raise money to support enhancements to both libraries. All of the volunteers, presenters and supporters are very much appreciated.

Trustees: Tom Trunzo, Carl Cassel, Beverly Andrews-Potry, Bonnie McCouch, Tom Bubolz, Terry Martin, Gail Keefer, Althea Goundrey and Gary Barrett

Cash Balance as of 01/01/2019		2,973.81		
2019 Income:			2019 Expenses:	
Town of Orford	24,500.00		Salaries & P/R Taxes	26,339.84
General Fundraising	5,085.00		Education, Dues & Travel	1,140.70
Other Donations	445.55		Books, Magazines & Audio	1,783.83
Book Sale	831.75		Library Office Expenses	1,059.45
Misc. Income	404.12		Office Utilities	4,050.95
Investment Redemption	12,750.00		Insurance	2,970.00
			Accounting Fee	980.00
Designated Income:			Building & Grounds Maintenance	3,071.92
Friends	3,000.00		Computer & Copier Expenses	521.72
Other Donations	665.00		Telephone & DSL	1,199.45
Investment Redemption-Projects	1,750.00		Program Expenses	555.27
Total 2019 Income	49,431.42		Fundraising Expenses	273.72
			Designated Income Expenses	4,783.38
			Total 2019 Expenses	48,730.23
			Cash Balance as of 12/31/19	
			3,675.00	

PARKS AND PLAYGROUNDS COMMITTEE

2019

2019 was a very productive year for the Parks and Playground committee! The town wide green up day in May was one of the most productive in many years. We moved the sign up to the transfer station and had a great turn out. Thanks to Sandra Marsh for the suggestion! She reported that they collected around 60 bags of trash that had been picked up from the side of the roads in town. Thank you to everyone that participated for the great work!

In May the committee also spread almost 2 tons of fertilizer on the Community Field and completed the spring clean-up at the field. Thank you to Tanner Hibbard for the help and the use of his equipment. It made the process go much faster.

In June we met with Diamond Turf and Trees to discuss the safety issues on the baseball and softball fields. They came in the fall to complete the work so the fields would be ready for the spring sports.

Robb and Lawrence once again made sure the flags were up on the telephone pole around town. A special thanks to Bill McKee for raising and lowering the flags around town when necessary.

The committee also completed the tree trimming and spread fertilizer on the common. We also updated signage and sealing of the gazebo at Indian Pond. Thank you to everyone that helped us get these projects completed.

The combined swim program with Piermont was a success. There was a total of 69 participants. Piermont had 32 kids enrolled, Orford had 21 and there were 16 kids from surrounding towns that paid tuition. Families are enjoying having the 2 sessions offered. Thank you to Kate Lester for running this wonderful program for the kids.

The Bandstand has continued to see an increase in use. It has hosted concerts, meetings, dinners and several weddings!

We look forward to seeing you in May at the transfer station for Green Up Day!

ORFORD PLANNING BOARD 2019

Generally, this has been a “business as usual” year for the Orford Planning Board, with 3 voluntary lot mergers or lot line adjustment applications processed and 4 Minor Sub-Divisions processed and approved in 2019. In addition, we reviewed the Town of Orford’s Plan for Excavation and Reclamation of the town’s Sand Pit.

Needing a municipal land use advisor, in March, the Orford Planning Board re-hired, on a six-month trial basis, the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC), Steve Schneider, Executive Director, will be representing them at Orford Planning Board (OPB) meetings. The terms of their work met our need for administrative assistance, and we have recently approved a year’s contract. UVLSRPC provides Orford with advice and support for several different boards and commissions, and they are on an hourly basis with the Orford Planning Board.

The Orford Planning Board continues to work on bringing administrative issues up to date including a study of our fees and charges for land use applications. It is the intent to have the application charges off-set the bulk of the direct cost to the taxpayers without burdening the applicants in the process.

We are an all-volunteer Board and work without compensation. If you have land use matters, such as subdivisions, voluntary mergers of lots or lot line changes, we encourage you to contact us and have a preliminary meeting to outline for us your needs. At that stage we can advise you what steps to take to make the process as least burdensome as possible, while keeping to the legal requirements and regulations for changes in your property’s ownership.

Meetings of the Orford Planning Board are at 6:00 PM on the second Tuesday of each month, in the Town Hall. The public is welcome to visit and be heard per each month’s Agenda.

Respectfully submitted,

Tom Thomson, Co-Chair, Terry Martin, Co-Chair, Fred Kidder, Select Board Ex-Officio; Mark Marsh, Harry Osmer, Terry Straight, and Deborah McGoff, members. Ruth Hook, Faith Knapp and Richard Scalesse, Alternates.

SCHEDULE OF TOWN PROPERTY
TOWN-OWNED LAND, BUILDINGS, AND EQUIPMENT

2019 Revaluation Assessments

<u>Departments</u>	<u>Land & Buildings</u> <u>Assessed Value</u>	<u>Equipment</u> <u>Replacement Value</u>
<u>Cemeteries</u>		
Dame Hill Cemetery	\$ 44,000	
Orford West Cemetery (Street Cemetery)	112,900	
Orford East Cemetery (Davistown)	38,200	
Equipment*		17,000
<u>Fire Department</u>		
Mobile Equipment*		75,000
Vehicles*		750,000
Hose & Rack*		15,000
<u>Highway Department</u>		
Land and Buildings, Recycling Center	207,900	
Townshed Road Gravel Pit	59,500	
Orfordville HWY Garage	1,800	
Mobile Equipment*		150,000
Vehicles*		630,000
Contents*		82,000
<u>Library - Free Library</u>		
Land and Building	153,200	
Furniture and Equipment*		15,000
<u>Parks and Playgrounds</u>		
Community Field	143,500	
Bandstand	20,000	
Connecticut River Boat Landing	144,000	
East Common	92,800	
West Common	22,100	
Indian Pond Picnic Area	240,500	
Lower Baker-Boat Access	138,400	
Upper Baker Pond-Town Beach	166,600	
Mobile Equipment*		10,000
<u>Police Department</u>		
Vehicle*		56,200
<u>Town Office (Includes Police Department)/Town Buildings</u>		
Land and Buildings	297,000	
Furniture and Equipment*		90,000
Heritage Center	79,900	
<u>Conservation Commission</u>		
Former Watkins Land (Sunday Mt. Development)	1,600	
Former Richmond Land	202,600	
Former Theodore R. Eck Land	58,200	
<u>Additional Town Property</u>		
Flat Rock	10,400	
Hall Land	20,700	
Huckins Hill Road	12,600	
N/S Rt 25A former Jones Property	11,400	
Former Brookside Store Land	1,300	
Former Ducharme Property	154,500	
(Adjacent to Boat Launch)		
	\$ 2,424,200	\$1,890,200

*Replacement Values for buildings, contents, vehicles and equipment are insured thru PRIMEX

2019 SUMMARY INVENTORY OF VALUATION

Town of ORFORD in Grafton County

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief. Rev 1707.03(d)(7) - Selectboard of the Town of Orford

<u>CATEGORY</u>	<u>Number of Acres</u>	<u>2019 Assessed Valuation by City/Town</u>
1. VALUE OF LAND ONLY		
A. Current Use (At Current Use Values) RSA 70-A	25,585.39	\$ 1,496,814
B. Conservation Restriction Assessment (At Current Use Values) RSA 79-B	8.00 0	937 0
C. Discretionary Easement RSA 79-C	0	0
D. Discretionary Preservation Easement RSA 79-D	0	0
E. Taxation of Land Under Farm Structures RSA 79-F	0	0
F. Residential Land	2,325.76	37,173,500
G. Commercial/Industrial Land (DO NOT include Utility Land)	180.37	2,788,200
H. Total of Taxable Land	28,099.52	41,459,451
I. Tax Exempt and Non-Taxable Land	1,767.30	5,653,300
2. VALUE OF BUILDINGS ONLY (Exclude Amounts Listed on Lines 3A and 3B)		
A. Residential		84,519,559
B. Manufactured Housing as defined in RSA 674:31		2,336,700
C. Commercial/Industrial (DO NOT include Public Buildings)		6,962,000
D. Discretionary Preservation Easement RSA 79-D		
Number of structures	12	52,241
E. Taxation of Farm Structures RSA 79-F	0	0
F. Total of Taxable Buildings		\$ 93,870,500
G. Tax Exempt & Non-Taxable Buildings		9,692,100
3. PUBLIC UTILITIES (see RSA 83-F:1 V for complete definition)		
A. Public Utilities (Real estate/buildings/structures/machinery/ dynamamos/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines, etc.)		\$ 2,012,200
Utility Summary:		
PSNH dba Eversource Energy	\$ 832,900	
New Hampshire Electric Corp	952,700	
Great River Hydro LLC	226,400	
Green Mt. Power Corp	200	
Grand Total Valuation of all Utility Companies	\$2,012,200	
B. Other Public Utilities		0
4. MATURE WOOD AND TIMBER (RSA 79:5)		0
5. VALUATION BEFORE EXEMPTIONS (Total of Lines 1G, 2E, 3A, 3B and 4) (This figure represents the gross sum of all taxable property in your municipality)		\$137,342,151
6. Certain Disabled Veterans RSA 72:36-a (Paraplegic and Double Amputees Owning Specially Adapted Homesteads with VA Assistance)		
Total # granted	0	0
7. Improvements to Assist the Deaf RSA 72:38-b		
Total # granted	0	0
8. Improvements to Assist Persons with Disabilities RSA 72:37-a		
Total # granted	0	0
9. School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Standard Exemption Up To \$150,000 for each)		
Total # granted	0	0
10. Water/Air Pollution Control Exemptions RSA 72:12-a		
Total # granted	0	0
11. MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 minus Lines 6, 7, 8, 9 and 10) This figure will be used for calculating the total equalized value of your municipality.		<u>\$137,342,151</u>

2019 SUMMARY INVENTORY OF VALUATION - 2

12. Blind Exemption RSA 72:37	Total # granted	0	
	Amount granted per exemption	0	\$ 0
13. Elderly Exemption RSA 72:39 a & b	Total # granted	3	\$70,000
<i>Elderly Exemption Report:</i>			
TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE			
CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION GRANTED			
	MAXIMUM ALLOWABLE	TOTAL ACTUAL	
AGE	#	EXEMPTION AMOUNT	EXEMPTION AMOUNT
65 – 74	0	\$15,000	\$ 0
75 - 79	1	\$ 20,000	\$20,000
80+	<u>2</u>	\$25,000	<u>\$50,000</u>
TOTAL	3		\$70,000
14. Deaf Exemption RSA 72:38-b	Total # granted	0	
	Amount granted per exemption	0	\$ 0
15. Disabled Exemption RSA 72:37-b	Total # granted	1	
	Amount granted per exemption	5,000	5,000
16. Wood-Heating Energy Systems Exemption RSA 72:70	Total # granted	0	0
17. Solar Energy Exemption RSA 72:62	Total # granted	0	0
18. Wind Powered Energy Systems Exemption RSA 72:66	Total # granted	0	0
19. Additional School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Amounts in excess of \$150,000 exemption)	Total # granted	0	0
20. TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19)			\$ 75,000
21. NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED (Line 11 minus Line 20)			<u>\$137,267,151</u>
22. LESS Utilities (Line 3A) Do NOT include the value of OTHER utilities listed in line 3B			\$ 2,102,200
23. NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED (Line 21 minus Line 22)			<u>\$135,254,951</u>

<u>Veterans' Tax Credits</u>	<u>Limits</u>	<u>Individual</u>	<u>Tax Credits</u>
Veterans' Tax Credit RSA 72:28, 72:28-b	\$ 500	47	\$ 23,500
Surviving Spouse RSA 72:29-a	700	1	700
Tax Credit for Service-Connected Total Disability RSA 72:35	2,000	5	10,000
Combat Service Tax Credit RSA 72:28c	500	0	
TOTAL NUMBER AND AMOUNT		53	\$ 34,200

Disabled Exemption Report

	<u>Income Limits</u>	<u>Assess Limits</u>
Single	\$13,400	\$ 35,000
Married	20,400	35,000

2019 SUMMARY INVENTORY OF VALUATION - 3

<u>Current Use Report – RSA 79-A</u>	Total No. of Acres Receiving Current Use	Assessed
	<u>Assessment</u>	<u>Valuation</u>
Farm Land	1,707.83	\$ 538,440
Forest Land	7,993.67	455,717
Forest Land with Documented Stewardship	14,540.54	478,740
Unproductive Land	1,215.68	21,477
Wetland	127.67	2,440
TOTAL (See Item 1A)	25,585.39	\$ 1,496,814

<u>Other Current Use Statistics</u>	<u>Total Number of Acres</u>
Receiving 20% Recreation Adjustment	10,332.90
Removed from Current Use during Current Year	4.52

	<u>Total Number</u>
Total Number of Owners in Current Use	220
Total Number of Parcels in Current Use	428

Land Use Change Tax

Gross monies received for Calendar Year
(January 1, 2019 through December 31, 2019) or Fiscal Year \$ 630.00

Conservation
Allocation: Percentage: 100% AND/OR Dollar Amount

Monies to Conservation Fund \$ 630.00

Monies to General Fund

<u>Conservation Restriction Assessment Report RSA 79-B</u>	<u>Acres</u>	<u>Valuation</u>
Farm Land	0.00	\$ 0.00
Forest Land	4.00	585.00
Forest Land with Documented Stewardship	4.00	352.00
Unproductive Lane	0.00	0.00
Wet Land	0.00	0.00
	8.00	\$937.00

Other Conservation Restriction Assessment Statistics

Owners in Conservation Restriction 1

Parcels in Conservation Restriction 1

Discretionary Preservation Easements - RSA 79-D

Owners	Structures	Structure Valuation
5	12	\$52,241

Description of Discretionary Preservation Easement Granted (i.e.: Barns, Silos, etc.)

Map & Lot – Percentage Granted

79D Historic Barn / 000008 000093 000051 / 65%

79D Historic Barn / 000008 000029 000054 / 60%

79D Historic Barn / 000001 000091 000032 / 65%

79D Historic Barn / 000008 000093 000077 / 70%

79D Historic Barn / 000008 000093 000077 / 65%

79D Historic Barn / 000008 000093 000077 / 65%

79D Historic Barn / 000008 000093 000077 / 75%

79D Historic Barn / 000008 000093 000077 / 75%

79D Historic Barn / 000008 000093 000077 / 75%

79D Historic Barn / 000008 000091B 000013 / 75%

79D Historic Barn / 000008 000091B 000013 / 75%

79D Historic Barn / 000008 000091B 000013 / 75%

2019 SUMMARY INVENTORY OF VALUATION - 4

Village District: VILLAGE WATER DISTRICT

<u>CATEGORY</u>	<u>Number of Acres</u>	<u>2019 Assessed Valuation by City/Town</u>
1. VALUE OF LAND ONLY		
A. Current Use (At Current Use Values) RSA 70-A	36.00	\$ 8,534
B. Conservation Restriction Assessment RSA 79-B	0	0
C. Discretionary Easement RSA 79-C	0	0
D. Discretionary Preservation Easement RSA 79-D	0	0
E. Taxation of Land Under Farm Structures RSA 79-F	0	0
F. Residential Land (Improved and Unimproved Land)	40.42	2,251,900
G. Commercial/Industrial Land (DO NOT include Utility Land)	19.43	827,700
H. Total of Taxable Land	95.85	3,088,134
I. Tax Exempt and Non-Taxable Land	15.03	516,000
2. VALUE OF BUILDINGS ONLY (Exclude Amounts Listed on Lines 3A and 3B)		
A. Residential		\$ 4,412,900
B. Manufactured Housing as defined in RSA 674:31		132,600
C. Commercial/Industrial (DO NOT include Public Buildings)		1,565,000
D. Discretionary Preservation Easement RSA 79-D		
Number of structures	0	0
E. Taxation of Farm Structures RSA 79-F	0	0
F. Total of Taxable Buildings		\$ 6,110,500
G. Tax Exempt & Non-Taxable Building (\$1,252,000)		753,800
3. PUBLIC UTILITIES (see RSA 83-F:1 V for complete definition) within district		
A. Public Utilities (Real estate/buildings/structures/machinery/ dynamos/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines, etc.)		\$ 0
B. Other Public Utilities		0
4. MATURE WOOD AND TIMBER (RSA 79:5)		0
5. VALUATION BEFORE EXEMPTIONS (Total of Lines 1G, 2E, 3A, 3B and 4) (This figure represents the gross sum of all taxable property in your municipality)		\$ 9,198,634

<u>Exemptions</u>	<u>Total Granted</u>	<u>Valuation</u>
6. Certain Disabled Veterans RSA 72:36-a (Paraplegic and Double Amputees Owning Specially Adapted Homesteads with VA Assistance)	0	0
7. Improvements to Assist the Deaf RSA 72:38-b V	0	0
8. Improvements to Assist Persons with Disabilities RSA 72:37-a	0	0
9. School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Standard Exemption Up to \$150,000 for each)	0	
10. Water/Air Pollution Control Exemptions RSA 72:12-a	0	0
11. MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 minus Lines 6, 7, 8, 9 and 10) This figure will be used for calculating the total equalized value of your municipality.		\$ 9,198,634
12. Blind Exemption RSA 72:37 Total # granted	0	
Amount granted per exemption	1,500	\$ 0
13. Elderly Exemption RSA 72:39 a & b Total # granted	0	0
14. Deaf Exemption RSA 72:38-b Total # granted	0	
Amount granted per exemption	0	0
15. Disabled Exemption RSA 72:37-b Total # granted	0	
Amount granted per exemption	5,000	0
16. Wood-Heating Energy Systems Exemption RSA 72:70	0	0
17. Solar Energy Exemption RSA 72:62 Total # granted	0	0
18. Wind Powered Energy Systems Exemption RSA 72:66	0	0
19. Additional School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Amounts in excess of \$150,000 exemption)	0	0
20. TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum on Lines 12-19)		0
21. NET VALUATION ON WHICH THE TAX RATE FOR VILLAGE DISTRICT IS COMPUTED (Line 11 minus Line 20)		\$ 9,198,634

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2019

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well-being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford,

Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2018-19, 59 older residents of Orford were served by the Council's programs offered through the Orford, Horse Meadow and Upper Valley Senior Centers, as well as RSVP. Twenty-eight Orford residents were assisted by ServiceLink.

- Older adults from Orford enjoyed 668 balanced meals in the company of friends in the senior dining rooms.
- They received 738 hot, nourishing meals delivered to their homes by caring volunteers.
- Orford residents were transported to health care providers or other community resources on 35 occasions by volunteers.
- They received assistance with problems, crises or issues of long-term care through 103 contacts with ServiceLink and 2 appointments with the GCSCC outreach worker.
- Orford's citizens also volunteered to put their talents and skills to work for a better community through 546 hours of volunteer service.

The cost to provide Council services for Orford residents in 2018-19 was \$17,491.64.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. Orford's population over age 60 has increased 57.4% over the past 20 years according to U.S. Census data from 1990 to 2010.

Grafton County Senior Citizens Council very much appreciates Orford's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos, Executive Director

VISITING NURSE AND HOSPICE FOR VT AND NH

Home Health, Hospice and Skilled Pediatric Services in Orford, NH

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2018 and June 30, 2019 VNH made 1,153 homecare visits to 36 Orford residents. This included approximately \$23,184 in unreimbursed care to Orford residents.

- **Home Health Care:** 496 home visits to 30 residents with short-term medical or physical needs.
- **Hospice Services:** 657 home visits to 6 residents who were in the final stages of their lives.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, and flu shots.

Orford's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Hilary Davis, Director Community Relations and Development

West Central Behavioral Health

In fiscal year 2019 (July 1, 2018 - June 31, 2019), WCBH served more than 2,200 adults, children, youth and elders, providing behavioral health services at outpatient clinics across the area, residential care for adults, community-based programs, substance use treatment, and emergency services - including a 24-hour crisis hotline. Over 55,000 client visits took place, 15,000 of which were with children ages 2-17. In total, WCBH provided in excess of \$600,000 in charitable direct services during FY2019. Additionally, during the same period, more than 5,000 calls to WCBH Emergency Services were logged.

West Central Behavioral Health is very grateful for Orford's appropriation which was crucial in supporting services for families, adults, and children in need. With your assistance, West Central Behavioral Health was able to provide charitable mental health services for 8 Orford residents, including 5 children, with a value of \$11,550.

WCBH is the only provider of comprehensive, community-based mental health treatment and support services in the area. Services provided include outpatient care for children and families

dealing with depression, substance use disorder services, treatment for those with severe mental illness, and emergency services for those in crisis.

Thank you again for making care accessible for the residents of Orford and for your support over the years.

Roger Osmun, President & CEO

Community Action Tri-County CAP

Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provide households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2018; July 1, 2018 — June 30, 2019, Community Contact Offices throughout Coos, Carroll and Grafton Counties provided services to 6,051 households through \$5.8MM in Fuel Assistance, \$2.3MM in Electric discounts, \$1.6MM in Weatherization, and \$513,000 in food value distributed to local food banks; totaling \$10.2MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coos, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sarah Wight, Energy Assistance Services Program Manager

Public Health Council of the Upper Valley

Thank you to the residents of Orford for supporting the Public Health Council of the Upper Valley (PHC) in 2019.

The PHC has quickly become the largest and broadest coalition of advocates on public health issues in the greater Upper Valley region. The PHC is a dynamic organization with the flexibility to forge solutions that respond to the needs of its grassroot members with backing from governmental, philanthropic, and health care institutions. Through regular meetings and ongoing initiatives, the PHC empowers organizations, professionals, and citizens, who together make our communities healthier and better places to live, work, and play.

In 2019, PHC staff and partners worked together to address increase collaboration, promote greater health equity, and address the priority public health issues for the region. The PHC supported a number of initiatives such as:

- Hosted five flu clinics in rural communities across our region, providing over 1,250 free vaccines, with support from Dartmouth Hitchcock, Geisel School of Medicine, and various local partners.
- Hosted an educational event for Upper Valley legislators from Vermont and New Hampshire to increase cross-border understanding and communication.
- Hosted a Racism of the Well-Intended training with 100 participants from across the region, with major support from Hypertherm.
- Hosted regular meetings for Aging in Community Volunteer groups and community nurses and for Town Welfare/Service Officers.
- Expanded availability of summer meal programs for children in the region.

PHC greatly appreciates the support we receive from Orford and will continue to work hard to meet your needs in 2020. For more information about PHC, visit us at www.uvpublichealth.org.

Alice Ely

Rivendell Trails Association (RTA) 2019 Annual Report and 2020 Appropriation

RTA operates on an approximately \$15,000 per year budget, which includes outreach and stewardship events and programs, trail maintenance (including equipment and supplies), and school education.

The RTA requests equal amounts from the four towns that host the Cross Rivendell Trail (CRT). In addition, the RTA actively seeks financial support from grants, businesses, and individuals. All funds raised are used solely to support the activities of the RTA including place-based education, student trail crews, trail maintenance, and outdoor recreation.

RTA 2019 activities included community events and educational programs. Early in the year, we held our first winter Solstice Lantern Walk on the trail, and plan to do this again. We held two Trail Adopter Teas for residents to learn more about how to help take care of the trail while out hiking it. In April, RTA enjoyed the largest turnout for its Annual Meeting in several years. Over the summer, RISD students supported by the RTA participated in trail crew activities in cooperation with the Upper Valley Trails Alliance. The students learned trail maintenance skills and provided much-needed trail work in each town. RTA also collaborated with local libraries to offer the second annual Sundaes at Sunday on Sunday, a free guided hike up Sunday Mountain with ice cream at the top! In September, the 15th Annual Rivendell RAMBLE took place in Orford, where hikers and trail runners enjoyed perfect weather and fall foliage while fundraising for the CRT. Over the past year, RTA has also supported education programs on the trail in collaboration with the Rivendell Interstate School District. Students built bridges on the trail, learned wilderness survival and leadership skills, visited the forest classroom and explored forest ecology topics including insects, rivers and streams, seeds and plant life cycles, tree identification, native and invasive species, and forest soils. The CRT is also open year-round for the community to hike and enjoy the beauty of our area's forested landscape.

Orford students, RTA members, trail adopters, landowners, and residents enjoy and support the Cross Rivendell Trail. The RTA welcomes and actively seeks community involvement as committee members, volunteer trail adopters, and donors. More information is available on the RTA / CRT website: www.rivendelltrail.org, on Facebook at "Cross Rivendell Trail", or via email: rivendelltrail@rivendellstudent.org.

The Rivendell Trails Association Board of Directors

Ammonoosuc Community Health Services Inc. (ACHS)

This year, as in the past, patients continue to face uncertainty in financing for health care. Many must make difficult decisions regarding the care they need. Some are under insured, or opt for catastrophic coverage only, others skip insurance all together and just take their chances. Many more simply go without care, opting to pay an electric, heat or grocery bill instead.

The fact is, the number of underinsured patients continues to increase, premiums and deductibles continue to rise, and coverage declines. Despite this volatility one thing remains the same – ACHS patients with or without coverage will be cared for at ACHS. We'll continue to provide high-quality care for patient's overall health - medical, behavioral, and dental, nutrition and clinical pharmacy despite their insurance status. ACHS provides comprehensive preventive healthcare to all, *regardless of ability to pay.*

Many of our services are paid through Medicare, Medicaid and grants, as well as funding sources at the federal and state level. These funds enable us to offer a sliding fee scale discount for uninsured and underinsured patients who qualify. Last year, we were able to provide nearly 1.5 million dollars in sliding fee funds, including \$405,000 for dental patients. Recipients are our seniors, veterans, the disabled and more. By providing these monies, we help offset costs and keep residents away from preventable emergency department visits or hospitalization. *Preventing one avoidable ED visit saves taxpayers \$1500-\$2,000 (average cost of an ED visit).*

On behalf of Ammonoosuc Community Health Services' board of directors, staff and patients, we would like to thank you for support.

Edward D. Shanshala II, Executive Director



UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

ANNUAL REPORT TO MEMBER COMMUNITIES 2019

Serving 27 communities in Grafton, Sullivan and Merrimack Counties since 1963, the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) has been providing professional planning assistance to municipal boards, along with inter-municipal planning, liaison between local and state/federal agencies, and assistance on development, public health, and environmental issues.

Highlights of our work and accomplishments in 2019 include:

2019 was a successful year for UVLSRPC. We were awarded a \$300,000 Brownfields Assessment Grant from US EPA. We will spend the next three years identifying properties in our region, and then performing environmental assessments. The end goal is that these properties will be cleaned up and become economic development drivers in their communities. This is the second Brownfields grant UVLSRPC has been awarded. We are always looking for more sites to evaluate – please feel free to contact our office with any questions.

We were also awarded \$174,528 from USDA to complete a variety of tasks. The most visible and popular of these tasks is our household hazardous waste collections. Perhaps a first for this organization will be the creation of a cartoon. We will be animating Toxic Showdown, our comic book that educates about what goes into personal home care products. One final highlight of our USDA funding is a continuation of our bicycle reuse program. We partner with local transfer stations and community listservs to collect unwanted quality bicycles. Those bikes are then refurbished and offered to 30 nonprofits in the Upper Valley.

We continue to be active and productive with our transportation work as well. The contract we have with the NH Department of Transportation allows us to perform very specific work for our communities. In 2019 we completed Road Surface Management Systems analysis for the Town of Hanover and Grantham. We performed culvert and stream crossing assessments for Hanover and the Baker River Watershed in the northern part of our region. Our NHDOT contract funds our traffic counts. In 2019 we conducted over 120 counts throughout our region. NHDOT also supports much of our traffic engineering time. We are developing Regional Transportation Corridor Plans for eight distinct corridors in our particular. This corridor-based approach will allow our staff to work closely with local officials to conduct public outreach and to develop a comprehensive list of needed improvements and implementation strategies. Finally, NHDOT funds our Transit Assistance programming. We work with Advance Transit and Southwestern Community Services to survey passengers and to help evaluate service and route options.

We were very busy last year providing circuit rider services. Springfield, New London, Orford, Wilmot, and New London all contracted for either weekly or monthly services. Charlestown, Claremont and Enfield hired us to fill in as they searched for a new planner. Claremont also hires UVLSRPC to assist in GIS work for both Public Works and Planning and Development departments.

We successfully formed our new non-profit, the Upper Valley Lake Sunapee Regional Planning Foundation. The non-profit's sole focus is to support the work of UVLSRPC. We expect the non-profit to provide another source of revenue, one that is not solely dependent on government funding.

In conclusion, we launched Keys To The Valley, and our bi-state multi-region housing needs assessment campaign. We are working with Two Rivers Ottauquechee and Southern Windsor County in Vermont to gain a better understanding of why it is so challenging to develop housing in our region and prepare workable solutions that make sense for communities of every size and make-up. This work will require a lot of community engagement and participation. I encourage you to visit www.keystothevalley.com for frequent updates or if you would like to participate in some manner.

Please contact us at (603) 448-1680 or sschneider@uvlsrpc.org, to share your thoughts and suggestions about how we can better serve our community. It is a pleasure to serve the municipalities of this region. Thank you for your support over the decades.

Steven Schneider

Upper Valley Ambulance

The mission of Upper Valley Ambulance (UVA) is to provide around-the-clock emergency medical response to residents and visitors of the nine communities we serve. Emergency Medical Services (EMS) is one of the three legs of public safety, along with law enforcement and fire/rescue. While we all hope that we never require the services of a public safety agency, having those services available is very important to our peace of mind.

The communities of Bradford, Corinth, Fairlee, Orford, Piermont, Thetford, Strafford, Vershire and West Fairlee have a combined population of over 12,000 full-time residents. We think of it as a single community with a population similar to the larger communities in our region, Hanover, Hartford, and Lebanon, but with a much larger area, over 340 square miles! Approximately 1200 calls for medical aid came through the 9-1-1 system for our area in 2019.

When someone calls 9-1-1, they typically are experiencing an event that overwhelms their ability to cope with the situation. We and our community FAST squads respond and bring professional intervention skills, mostly medical but often just a helping hand and reassurance. Perhaps an individual has fallen and cannot get up without assistance. In that case, we conduct an assessment to determine if they are injured or have an underlying medical problem that caused them to fall. If not, we help them up and leave them with advice on how to stay safe in the future. Those kinds of calls make up about 35% of what we do and typically there is no ambulance transport. We provide that service at no charge to the patient. The next call could be a rollover accident on the highway with multiple injured patients. We have to be prepared to handle anything. That is what you, our constituents, expect of us.

UVA employs highly skilled, highly educated allied health professionals (EMT's, Advanced EMT's, Paramedics). Two providers are on duty 24 hours a day, 365 days a year. In addition, we have a second and most days a third ambulance crew on duty during the daytime. If our ambulances are already committed to calls when another call comes in, we pay for another ambulance service to respond to that call. You are thus ensured that if you call 9-1-1, an ambulance will always respond to help you.

Upper Valley Ambulance signed a purchase order to buy a new ambulance that is desperately needed this year. We expect delivery of the new ambulance in April-May of 2020. Two of our ambulances are going on six years old and are gaining mileage. In order to help ensure that we have reliable equipment, these need to be replaced on a regular basis.

The expense of running UVA is split between the income we generate by billing for ambulance transport, and a fee that we charge the communities. The split is roughly 50-50. The fees that are paid by the towns is based upon the year-round population. The UVA Board of Directors and I are very careful with the public's money. We believe we run a tight financial ship, and welcome a comparison with any other public safety entity covering a community of 12,000 souls.

Finally, we are grateful to have the opportunity to serve you, although we sincerely hope you won't need us.

Alan Beebe, Executive Director

VITAL STATISTICS

Town of Orford for the year ending December 31, 2019

Marriages

Date	Groom's Name	Bride's Name	Place of Residence	Marriage
05/11/19	Farmer, Cord W.	Vogelien, Jolene T.	Orford	Orford
08/03/19	Nelson, Justin T.	Valence, Chloe M.	Orford	Whitefield

Births

Date	Child's Name	Place of Birth	Father's Name	Mother's Name
02/01/19	Dyke, Carson Edward	Lebanon, NH	Dyke, George	Dyke, Jennifer
02/21/19	Weinberg, Sasha Pearl	Lebanon, NH	Weinberg, Nicholas	Roberts, Jane
03/26/19	Dansereau, Killian Richard	Lebanon, NH	Dansereau, Dwight	Mace, Haley
04/06/19	Dumont, Julien	Beverly, MA	Dumont, Zachary	Dumont, Kaitlin
04/24/19	Olsen, Lane Alexander	Lebanon, NH	Olsen, Jarrett	Olsen, Caitlin

Deaths

Date	Decedent's Name	Place of Death	Father's Name	Mother's Name
01/22/19	Schwarz, Michelle	Orford	Thibodeau, David	Monroe, Cheryl
02/19/19	Findley Jr., Austin	Orford	Findley Sr., Austin	Messier, Thelma
03/07/19	Kenworthy Sr., William	Orford	Kenworthy, Archie	McGee, Martha
03/09/19	Pease, Gerald	Hanover	Pease, Glenn	Howard, Theda
03/30/19	Trussell, Ronald	Lebanon	Trussell, Kenneth	MacMillan, Margaret
07/06/19	Gonzales, William	Lebanon	Olivas, Onesimo	Rubel, Charlotte
07/25/19	Wilson, Alma	Orford	Bown, William	Schaffner, Helen
08/05/19	Taylor, Mary	Orford	Marsh, Ralph	Cutler, Gladys
08/27/19	Phillips, Wanda	Lebanon	Phillips, Jack	Carbee, Loise
09/23/19	Squires, Suzanne	Orford	Winkler, Paul	Carson, Edith
10/05/19	Godfrey, Jeremy	Orford	Godfrey, Robert	Baker, Jayne
10/28/19	Schwaegler, Bruce	Lebanon	Schwaegler, Roy	Smith, Bertha
11/05/19	Root, Sue	Hanover	Buchheit, George	Briggs, Natalie
11/20/19	Welch, Jack	Lebanon	Welch, John	Beaupre, Rose
12/14/19	Aldrich, Billy	Lebanon	Aldrich, Robert	Dube, Alice
12/16/19	Hoisington, April	Lebanon	Amaral, Charles	Rancore, Edna

TOWN DIRECTORY

Web Site: www.orfordnh.us

E-mail: orfordselectmen@orfordnh.us

SELECTBOARD MEETINGS

2529 Route 25A, Orford, NH

Selectboard meets every 2nd & 4th Wednesday at 5:30 PM in the Town Office to conduct Town business; Appointments with the public start at 5:30 PM.

SELECTBOARD OFFICE

Selectboard's office is in the Town Office

Esther Dobbins-Marsh, Administrative Assistant

Office Hours: Monday - Thursday 9:00 AM - 4:00 PM

Friday 9:00 AM - 1:00 PM

353-4889

FAX 353-4489

TOWN CLERK

Town Clerk's office is in the Town Office

Deborah Hadlock, Town Clerk

Office Hours: Tuesday 1:00 - 6:00 PM

Wednesday 10:00 AM - 1:00 PM

Thursday 8:00 - 11:00 AM

353-4404

E-mail: townclerk@orfordnh.us

TAX COLLECTOR

Tax Collector's office is in the Town Office

Deborah Hadlock, Tax Collector

Office Hours: Thursday 11:00 AM - 1:00 PM

353-4404

POLICE DEPARTMENT

Call **9-1-1** for emergencies

Police Department is in the Town Office

Jason Bachus, Police Chief

353-4252

AMBULANCE - CALL 9-1-1

ANIMAL CONTROL

353-4252 or 353-4889

FIRE DEPARTMENT

Call **9-1-1** for emergencies

Terry Straight, Fire Chief

603-728-7569

EMERGENCY MANAGEMENT

Michael Gilbert, Director

353-9621

FIRE PERMITS

Fire Warden Jim Hook 353-4834, or Deputies: Chief Terry Straight 603-728-7569, Jimmy Carter 353-9975, John Dunham 603-276-0213 or Arthur Dennis

HIGHWAY DEPARTMENT

Urgent Dispatch

603-643-2222

Terry Straight, Road Agent

353-9366

PLANNING BOARD

Planning Board meets the second Monday of every month at 6:00 PM in the Niles

Room at the Town Office. If you need to schedule an appointment, please contact the

Planning Assistant Steve Schneider at 603-448-1680 or email sschneider@uvlsrpc.org

353-4889

FREE LIBRARY

Laurel Fulford, Librarian

Tuesday and Friday 3:30-7:30 PM; Saturday 9 -11:30 AM; Sunday 2-5 PM

Email: orfordfreelibrary@mytopsmail.com

353-9166

SOCIAL LIBRARY

Laine Warsavage, Library Director

Monday 1-8 PM; Wednesday 9 AM-1 PM; Thursday 1-8 PM; Saturday 9 AM-1 PM

E-mail: orfordsoclib@gmail.com

353-9756

**TOWN OF ORFORD
2529 ROUTE 25A
ORFORD, NH 03777**

**PRSRSTD
U.S. POSTAGE PAID
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Orford, NH 03777**

UNH Library
Special Collections
Durham, NH 03824-3592

